

## Position Announcement

### **Garfield Police Department - Parking Enforcement Officer**

Part-Time Position (Up to 29.5 hours per week)

\$18.54 per hour

The primary responsibility of a parking enforcement officer is to issue city ordinances for parking violations. Some of the responsibilities include:

Alternate Side Parking

Residential Overnight Parking

Commuter Parking

Timed Parking Limit

#### **Hours:**

7 Days: 2:30 am - 6:30 am

Monday to Friday: 7:30 am - 1:00 pm, 1:00 pm - 7:00 pm

Saturday: 9:00 am - 2:00 pm, 2:00 pm - 7:00 pm

#### **Requirements:**

Requirements: High School diploma or equivalent, and valid New Jersey Driver's License. Customer service experience is highly preferred. Successful candidate will possess extensive knowledge of the geography of the City of Garfield streets, exceptional customer service skills, and the capability to work with the public, specifically with disgruntled customers, with the ability to de-escalate situations when necessary. Must be available to work some evenings, weekends, and overnight. All applicants will be subject to a background screening. The City is an Equal Opportunity Employer

If you are interested in the position, please submit your resume, letter of interest, and photocopy of your valid drivers license to [greno@garfieldpolice.org](mailto:greno@garfieldpolice.org) with the email subject "Garfield Police Department - Parking Enforcement Officer"

Any prior applicants to the City of Garfield must reapply for consideration.

Closing Date: This job posting will remain open until filled; the City reserves the right to offer the position at any time during the recruitment process.