

MINUTES

GARFIELD PUBLIC LIBRARY

Board of Trustees Regular Meeting Wednesday,

October 30, 2024

The Regular meeting of October 30, 2024 was called to order at 7:05 PM by President Raymond Rivas.

1. Vice President, Thomas Derr asked for the Roll Call:

Present:

President, Raymond Rivas (via phone – late)

Vice President, Thomas Derr

Secretary, Michael Kupec, Jr.

Treasurer, Suny Mellawa

Alternate for Acting Superintendent Richard Tomko, Marie Marx (via phone)

Acting Director, Christopher Shupenko

Absent:

Trustee, Berti Shenderasi

Alternate for Mayor Richard Rigoglioso, Christopher Braitsch

Acting Superintendent of Schools, Richard Tomko

Mayor, Richard Rigoglioso

2. President, Raymond Rivas read the following statement:

- Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:
- permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- filed with the City Clerk of the City of Garfield; and
- mailed to all persons, if any, who have requested said notice, pursuant
- Section 14 of Chapter 231, Laws of 1976.

3. MINUTES OF LAST MEETING

Motion made by Suny Mellawa to accept the minutes of the meeting of September 25, 2024 and seconded by Marie Marx. Motion passed.

4. GUESTS WERE WELCOMED

Debbie Lisovsky, Donna Miller, Nikola Skuretski, MaryJo Jennings and Sal Lagatutta

5. DIRECTOR'S REPORT

- A carpet cleaning has been scheduled for Saturday, November 9, 2024 and will take approximately 5 hours. We will need to close the library that day.
- A floor waxing has been scheduled for November 23, 2024.
- While roof repair has been completed. It has been dry-for-weeks. Rain will determine quality of contractor's work.
- One additional proposal received in response to our Capital Planning RFP. Capital Planning Committee should probably meet to review all proposals received.
- An email, sent by the Mahwah Public Library to library directors--to raise awareness, was read regarding a "discrimination issue" allegedly reflected on their website. ("Bulk-uploader" problem.) Christopher will contact our specialist to inspect our website for any exposure.
- Verizon visited and updated our elevator fiber-optics.
- Elevator inspectors were here to fix lights. Contract was also renewed.
- Electrician was here to accommodate BCCLS computer requirements.
- Panic buttons have been ordered.
- 2 quotes received from HVAC vendors

6. TREASURER'S REPORT

No questions

7. COMMUNICATIONS

None

8. REQUEST FOR USE OF COMMUNITY ROOM

Received one request/application from a "Women's Wellness Group". (A one-time talk.)

9. ADJOURNMENT

Our meeting came to an abrupt end as Raymond Rivas and Marie Marx both dropped-off. We no longer had a quorum. We will need to schedule emergency meetings to present / pass several resolutions.

Respectfully submitted,

Michael Kupec, Jr.

Trustee / Secretary

MINUTES

GARFIELD PUBLIC LIBRARY

Board of Trustees Emergency Meeting Tuesday,

November 5, 2024

This emergency meeting of November 5, 2024 was called to order at 7:08 PM.

Present:

Vice President, Thomas Derr

Secretary, Michael Kupec, Jr.

Treasurer, Suny Mellawa

Trustee, Berti Shenderasi

Alternate for Superintendent Richard Tomko, Marie Marx

Alternate for Mayor Richard Rigoglioso, Christopher Braitsch

Excused:

President, Raymond Rivas

A motion was made by Suny Mellawa and seconded by Michael Kupec, Jr. to appoint Douglas Zucker, Esq. to be the succeeding attorney effective January 1, 2025.

WHEREAS, Michael Cerrone, Esq., our current legal counsel, has notified us of his intentions to retire effective December 31, 2024.

WHEREAS, the Garfield Public Library has a need to seek legal advice and representation from time to time as needed

BE IT RESOLVED that the Garfield Public Library, appoint Douglas Zucker to be the succeeding attorney effective January 1, 2025. Resolution was unanimously passed.

Motion to adjourn made by Michael Kupec, Jr. and seconded by Thomas Derr. Motion passed.

Respectfully submitted,

Michael Kupec, Jr.

Trustee / Secretary

MINUTES

GARFIELD PUBLIC LIBRARY

Board of Trustees Emergency Meeting Tuesday,

November 5, 2024

The emergency meeting of November 5, 2024 was called to order at 7:12 PM.

Present:

Vice President, Thomas Derr

Secretary, Michael Kupec, Jr.

Treasurer, Suny Mellawa

Trustee, Berti Shenderasi

Alternate for Superintendent Richard Tomko, Marie Marx

Alternate for Mayor Richard Rigoglioso, Christopher Braitsch

Excused:

President, Raymond Rivas

A motion was made by Marie Marx and seconded by Suny Mellewa to hire Katherine Kotacska fill the position of Librarian 1 – Adult Services Librarian effective December 2, 2024 at the yearly salary of \$55,000 pending the completion of Civil Service processing.

WHEREAS, the Garfield Public Library needs to be properly staffed to provide services to our community

WHEREAS, the Garfield Public Library has a need to fill the position of Librarian 1 – Adult Services Librarian immediately

WHEREAS, the Personnel Committee has interviewed Katherine Kotacska and were impressed

BE IT RESOLVED that the Garfield Public Library, hire Katherine Kotacska to fill the role of Librarian 1- Adult Services Librarian effective December 2, 2024 at the yearly salary of

\$55,000 pending the completion of Civil Service processing. Resolution was unanimously passed.

Motion to adjourn made by Michael Kupec, Jr. and seconded by Thomas Derr. Motion passed.

Respectfully submitted,

Michael Kupec, Jr.

Trustee / Secretary