

**REGULAR MEETING  
OF THE  
GARFIELD MAYOR AND COUNCIL  
October 22, 2024  
5:30P.M.**

**1. CALL TO ORDER:**

The Regular Meeting of the Mayor and Council of the City of Garfield was called to order on Tuesday, October 22, 2024 at 5:31PM in the Council Chambers of the Municipal Building, 111 Outwater Lane, Garfield, New Jersey. On Roll Call present members were: Councilmembers Maslag, Herrera, & Banch, Deputy Mayor Delaney, and Mayor Rigoglioso. Also present were City Manager/City Clerk Delaney, City Attorney John Tuntevski, and City CFO Nicholas Prochilo.

**2. STATEMENT OF COMPLIANCE:**

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News and by posting such notice in the office of the City Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on January 8, 2024 and published on January 11, 2024. A notice of time change was transmitted & posted on October 16, 2024 and published on October 21, 2024.

**3. ROLL CALL:**

**4. FLAG SALUTE:**

**5. APPROVAL OF MINUTES:**

A motion was made by Councilwoman Banch and seconded by Councilman Maslag to approve the October 8, 2024 Work Session meeting minutes. The motions carried unanimously.

**6. PROCLAMATIONS**

R-431-24                      Celebrating the 100<sup>th</sup> Birthday of Helen M. Carriero

Following the adoption of the resolution, the Mayor and Council shared their well wishes for Ms. Carriero for her 100<sup>th</sup> Birthday Celebration

R-432-24                      Congratulating 2024 Lemonade Stand Competition Participants

Following the adoption of the resolution, the Mayor and Council shared their congratulatory remarks for the participants

R-433-24                      Honoring Fragale's Bakery

**7. CONSENT AGENDA:**

R-434-24                      Approval of Bills List

R-435-24                      Authorizing Change Order #1 (Final) in Connection with Banta Avenue Sewer Improvements

R-436-24                      Authorizing Payment of Payment Requisition No. 1 (Final) to Vortex Services, LLC for Services Provided in Connection with the Banta Avenue Sewer Improvements

R-437-24                      Authorizing Payment of Payment Requisition No. 20 to Creamer-Sanzari a Joint Venture for Construction Services Provided in Connection with River Drive Improvements & Passaic River Bikeway (Phase 2)

R-438-24	Authorizing Change Order No. 3 and Adjustment of the Construction Contract Amount for the Columbus Park Improvements Project
R-439-24	Approving Progress Payment No. 1 for the Columbus Park Improvements Project
R-440-24	Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87
R-441-24	Approving the Corrective Action Plan in Connection with the Audit Report for Year 2023
R-442-24	Approving Refund of Deposit Fees for Building Usage
R-443-24	Approving Appointment of Public Hearing Officer
R-444-24	Approving Handicap Parking Space
R-445-24	Approving 15-Minute Business Parking Zone
R-446-24	Approving Handicap Parking Space
R-447-24	Authorizing Boot Drive Event – Garfield Fire Department
R-448-24	Approving Liquor License Transfer Place to Place #0221-33-048-010
R-449-24	Authorizing the Award of a Contract to Conquest Construction Inc., for the Prospect Street Improvement Project
R-450-24	Resolution to Approve the Consent Agenda

**8. PUBLIC HEARING:**

**9. MAYOR & COUNCIL REPORTS:**

**10. BEST PRACTICES INVENTORY REVIEW:**

**11. ADJOURNMENT:**

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-431-24**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**CELEBRATING THE 100<sup>TH</sup> BIRTHDAY OF HELEN M. CARRIERO**

**WHEREAS**, the City of Garfield wishes to honor and celebrate long-time resident Helen M. Carriero who recently celebrated her 100<sup>th</sup> birthday; and

**WHEREAS**, Helen who has lived in Garfield for one hundred years has lived an astonishing and notable life thus far; and

**WHEREAS**, Helen found her happiness in music, she sang in the choir at Mount Virgin Church and was later recognized by the Metropolitan Opera in New York; and

**WHEREAS**, Helen ran a successful hairstyling business on Midland Avenue for 35 years alongside her family and raised three sons who all grew up to be musicians; and

**WHEREAS**, it is with great pleasure that the City of Garfield recognizes Helen on this remarkable achievement;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the City of Garfield do hereby wish Helen M. Carriero a very Happy 100<sup>th</sup> Birthday and is offering best wishes for continued good health and happiness.

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-432-24**

**RESOLUTION BY: MAYOR RIGOGLIOSO  
SECONDED BY: DEPUTY MAYOR DELANEY**

**CONGRATULATING 2024 LEMONADE STAND COMPETITION PARTICIPANTS**

**WHEREAS**, the City of Garfield held its 1<sup>st</sup> Annual Lemonade Stand Competition on August 17<sup>th</sup> and 18<sup>th</sup> in which the children of Garfield were invited to show off their hard work and creativity; and

**WHEREAS**, the Mayor & Council visited each lemonade stand and were blown away by their imaginations and by the involvement of the children and their families; and

**WHEREAS**, the City wishes to congratulate the following participants, Jade Bafdel, Ehsan Ali, Ashley Estrada, Catalina Chacon, Cassandra Assia, Hailey Brucato, Jack Brucato, Belkys Polanco, Patrick Soltys, Matthew Tavarez, Jesse Kane and Juliet Kamboshev;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the City of Garfield do hereby Congratulate all of the 2024 Lemonade Stand Competition participants and their families on a successful Lemonade Stand Competition and a job well done.

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-433-24**

**RESOLUTION BY: MAYOR RIGOGLIOSO  
SECONDED BY: COUNCILWOMAN BANCH**

**HONORING FRAGALE’S BAKERY**

**WHEREAS**, the City of Garfield is desirous of recognizing a staple in the community that has recently shut its doors after over seven decades of service; and

**WHEREAS**, Fragale’s Bakery was established in 1953 and has been known for the freshest semolina bread around along with an incredible assortment of Italian pastries and cakes that has stolen the hearts of generations of patrons; and

**WHEREAS**, Fragale’s Bakery is part of what makes Garfield truly special and it is no surprise that many out-of-towners would visit the City for the delicacies that Fragale’s Bakery had to offer;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the City of Garfield do hereby wish the Fragale family a very well deserved and happy retirement and all the best in their future endeavors.

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-434-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**APPROVAL OF BILLS LIST**

**BE IT RESOLVED** by the City Council of the City of Garfield that the Current Year Reserve totaling \$1,129.27, and the Current Fund totaling \$879,884.46, and the Water Fund totaling \$2,991.79, and Grants totaling \$5,611.16, and the Trust Accounts totaling \$3,999.98, and General Capital totaling \$46,264.00, and Water Capital totaling \$3,824.00, and Escrow payments totaling \$2,446.25 per attached Computer Lists, dated October 22, 2024, be ordered paid and the proper officers are hereby authorized to issue checks for same provided there are funds in the respective appropriations; and

**BE IT FURTHER RESOLVED** that the action of the Mayor, City Clerk and City Treasurer in issuing checks in payment on the Ratification List, totaling \$3,074,436.03 before the meeting be ratified.

I, Nicholas Prochilo, Chief Financial Officer for the City of Garfield do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Nicholas Prochilo, Chief Financial Officer

October 21, 2024  
Dated

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-435-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**AUTHORIZING CHANGE ORDER #1 (FINAL) IN CONNECTION WITH BANTA  
AVENUE SEWER IMPROVEMENTS**

**WHEREAS**, the City of Garfield awarded a contract to Vortex Services, LLC for work associated with Banta Avenue Sewer Improvements; and

**WHEREAS**, Change Order #1 (Final) is necessary for extra work reflecting As-Built Quantities within the project limits;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Garfield that Change Order #1 (Final) increasing Allowance to reflect As-Built Quantities in the amount of \$73,482.89 be and is hereby approved to be paid out of account C-04-55-243-024-400.

I, Nicholas Prochilo, Chief Financial Officer for the City of Garfield do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Nicholas Prochilo, Chief Financial Officer

October 21, 2024  
Dated

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-436-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**AUTHORIZING PAYMENT OF PAYMENT REQUISITION NO. 1 (FINAL) TO  
VORTEX SERVICES, LLC FOR SERVICES PROVIDED IN CONNECTION WITH  
THE BANTA AVENUE SEWER IMPROVEMENTS**

**WHEREAS**, the City of Garfield awarded a contract to Vortex Services, LLC for work associated with Banta Avenue Sewer Improvements; and

**WHEREAS**, Vortex Services, LLC has provided construction services for this project and submitted Payment Requisition No. 1 (Final), which includes the retainage, in the amount of \$448,952.39; and

**WHEREAS**, the City's Engineering firm recommends the payment of Requisition No.1 (Final) in the amount of \$448,952.39;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Garfield that the City hereby authorizes the final payment of \$448,952.39 to Vortex Services, LLC, for services rendered in connection with this project to be paid out of accounts C-04-55-243-024-300 and C-04-55-243-024-400.

I, Nicholas Prochilo, Chief Financial Officer for the City of Garfield do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Nicholas Prochilo, Chief Financial Officer

October 21, 2024  
Dated

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-437-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**AUTHORIZING PAYMENT OF PAYMENT REQUISITION NO. 20 TO CREAMER-SANZARI, A JOINT VENTURE FOR CONSTRUCTION SERVICES PROVIDED IN CONNECTION WITH RIVER DRIVE IMPROVEMENTS & PASSAIC RIVER BIKEWAY (PHASE 2)**

**WHEREAS**, the City of Garfield awarded a contract to Creamer-Sanzari – A Joint Venture; and

**WHEREAS**, Creamer-Sanzari – A Joint Venture has provided services for this project and submitted Payment Requisition No. 20 in the amount of \$62,485.74; and

**WHEREAS**, the City’s Engineering firm recommends the payment of Requisition No. 20 in the amount of \$62,485.74 to Creamer-Sanzari – A Joint Venture;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Garfield that the City hereby authorizes the payment of \$62,485.74 to Creamer-Sanzari – A Joint Venture for services rendered in connection with this project to be paid out of accounts C-04-55-999-000-963 and C-04-55-999-000-972.

I, Nicholas Prochilo, Chief Financial Officer for the City of Garfield do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Nicholas Prochilo, Chief Financial Officer

October 21, 2024  
Dated

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-438-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**AUTHORIZING CHANGE ORDER NO. 3 AND ADJUSTMENT OF THE  
CONSTRUCTION CONTRACT AMOUNT FOR THE COLUMBUS PARK  
IMPROVEMENTS PROJECT**

**WHEREAS**, Resolution R-539-23 of the Mayor and Council of the City of Garfield has awarded the contract for the Columbus Park Improvements Project to Let It Grow, Inc., 52 Ackerson Street, River Edge, NJ 07661, in the amount of \$5,137,783.00 for Base Bid plus Alternate Bids 'B', 'C'; and 'D', plus Change Order No. 1 & No 2. in the amount of \$364,669.24 for an adjusted contract amount of \$5,502,452.24; and

**WHEREAS**, additional funds are needed for the installation of additional improvements, including the installation of a new monument plaza within the park; and

**WHEREAS**, as a result, there is a need to increase the adjusted contract amount of \$5,502,452.24 by Change Order No. 3 in the amount of \$24,316.45 for an increase of 0.48% and overall increase of 7.6% in total contract amount; and

**WHEREAS**, this project is in the interest of health, safety and welfare of the general public in the City of Garfield;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Garfield does hereby approve Change Order No. 3 in the amount of \$24,316.45 to be paid out of account C-04-55-243-041-400.

I, Nicholas Prochilo, Chief Financial Officer for the City of Garfield do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Nicholas Prochilo, Chief Financial Officer

October 21, 2024  
Dated

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-439-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**APPROVING PROGRESS PAYMENT NO. 1 FOR THE COLUMBUS PARK  
IMPROVEMENTS PROJECT**

**WHEREAS**, the Contractor, Level Up Retail Services, 3336 Palomar, Hurricane, UT 84737 has submitted Progress Payment No. 1 in the amount of \$12,500.00 for the Fitness Court Installation to the City of Garfield in connection with the Columbus Park Improvements Project; and

**WHEREAS**, the City's Consulting Engineering Department has indicated that Level Up Retail Services has completed the construction items included in this payment for the Columbus Park Improvements Project; and

**WHEREAS**, the City's Consulting Engineering Department recommends the release of Payment No. 1 in the amount of \$12,500.00 to Level Up Retail Services for the Columbus Park Improvements Project;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Garfield does hereby approve the release of Payment No. 1 to Level up Retail Services for the Columbus Park Improvements project in the amount of \$12,500.00 to be paid out of account C-04-55-243-041-400.

I, Nicholas Prochilo, Chief Financial Officer for the City of Garfield do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Nicholas Prochilo, Chief Financial Officer

October 21, 2024

Dated

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-440-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA  
40A:4-87**

**WHEREAS**, NJSA 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the City of Garfield in the County of Bergen, New Jersey, hereby requests the Director of the Division of Local Government Service to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$4,292.67 which is now available as part of the National Opioid Settlement (Endo Public) grant from the State of NJ; and

**BE IT FURTHER RESOLVED** that the sum of \$4,292.67 is hereby appropriated under the caption the National Opioid Settlement (Endo Public) grant; and

**BE IT FURTHER RESOLVED** that the above is the result of funds from the National Opioid Settlement (Endo Public) grant, in the amount of \$4,292.67.

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-441-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**APPROVING THE CORRECTIVE ACTION PLAN IN CONNECTION WITH THE  
AUDIT REPORT FOR YEAR 2022**

**WHEREAS**, the City of Garfield has received the Audit Report for the Year 2023; and

**WHEREAS**, the Annual Audit Report makes various findings and recommendations; and

**WHEREAS**, the Local Finance Board in the Division of Local Government Services in the New Jersey Department of Community Affairs requires that a Corrective Action Plan be prepared by the Chief Financial Officer with the assistance of other officials affected by the audit recommendations which covers all findings and recommendations in the 2023 Audit Report and sets forth each finding:

- a) A description of the deficiency (i.e., finding, observation, questioned costs)
- b) An analysis of why the deficiency occurred
- c) A description of procedures to be used to correct the deficiency or reason why the finding will not be corrected
- d) An expected date of implementation (which is required to be no later than six months after the date of the 2023 Audit Report); and

**WHEREAS**, a Corrective Action Plan has been prepared in accordance with the requirements of the Local Finance Board, as on file with the City CFO & Clerk; and

**WHEREAS**, the Chief Financial Officer of the City has recommended that the Governing Body approve the Corrective Action Plan, as on file with the City CFO & Clerk;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Garfield, County of Bergen, and State of New Jersey as follows:

1. The Corrective Action Plan for Audit Year 2023 is hereby approved by the Governing Body of the City of Garfield.
2. The Chief Financial Officer, along with all other appropriate officers and employees of the City are hereby authorized and directed to implement the Corrective Action Plan as approved herein.
3. A copy of this resolution and Corrective Action Plan shall be submitted to the Division of Local Government Services and placed on file in the office of the City Clerk.
4. This resolution shall take effect immediately.

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-442-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**APPROVING REFUND OF DEPOSIT FEES FOR BUILDING USAGE**

**WHEREAS**, the City Manager and the Mayor and Council have agreed that the City of Garfield should refund Garfield Rotary for deposit fees from building usage; and

**WHEREAS**, payments were received from Garfield Rotary, in the amount of \$500.00 for a deposit for building usage; and

**WHEREAS**, the total costs incurred for said building usage were under the \$500.00 required deposit;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Garfield that these monies be refunded to Garfield Rotary in the amount of \$244.34 from account 4-01-26-290-290-014.

I, Nicholas Prochilo, Chief Financial Officer for the City of Garfield do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Nicholas Prochilo, Chief Financial Officer

October 21, 2024  
Dated

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-443-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**APPROVING APPOINTMENT OF PUBLIC HEARING OFFICER**

**WHEREAS**, the City of Garfield requires a public hearing officer for legal matters involving personnel;

**NOW, THEREFORE, BE IT RESOLVED** that John Molinelli is hereby appointed as a Public Hearing Officer for a legal matter, currently scheduled for November 14, 2024, with compensation in the amount of \$350.00 per hour and a not to exceed the amount of \$2,000 to be paid out of account 4-01-20-155-155-020.

I, Nicholas Prochilo, Chief Financial Officer for the City of Garfield do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Nicholas Prochilo, Chief Financial Officer

October 21, 2024

Dated

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-444-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY**

**SECONDED BY: COUNCILWOMAN BANCH**

**APPROVING HANDICAP PARKING SPACE**

**WHEREAS**, Rosa Tavarez, of 17 Summit Ave Apt. 1, who is the holder of a Disabled Person I.D. Card No. P2881819, has filed an application for a handicap parking sign to be placed at her address; and

**WHEREAS**, the Police Department has investigated and recommend approval of the application;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Garfield that one parking space be designated as reserved for “Handicap Parking”, located on the west curb line of Summit Avenue commencing 199 feet north of the intersection of Van Winkle Avenue and Summit Avenue and continue an additional 20 feet north from that point; and

**BE IT FURTHER RESOLVED** that the Traffic Safety Control Division is hereby authorized and directed to erect an appropriate sign at the above location.

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-445-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**APPROVING 15-MINUTE BUSINESS PARKING ZONE**

**WHEREAS**, Stephanie Rienzi, owner of SRs Dog Barn at 242 Lincoln Place, has filed an application for a 15-minute parking zone be placed at her business; and

**WHEREAS**, the Police Department has investigated and recommend approval of the application;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Garfield that a 15-minute parking zone be designated in front of SRs Dog Barn, located on the east curb line of Lincoln Place commencing 300 feet south of the intersection of Frederick Street and Lincoln Place and run an additional 30 feet south from that point; and

**BE IT FURTHER RESOLVED** that a 15-minute parking zone is hereby authorized to be in effect Tuesday-Saturday 8:00AM-7:00PM; and

**BE IT FURTHER RESOLVED** that the Traffic Safety Control Division is hereby authorized and directed to erect an appropriate sign at the above location.

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-446-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**APPROVING HANDICAP PARKING SPACE**

**WHEREAS**, Janet L. Gerding, of 16 Lizette Street, who is the holder of a Disabled Person I.D. Card No. P2948593, has filed an application for a handicap parking sign to be placed at her address; and

**WHEREAS**, the Police Department has investigated and recommend approval of the application;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Garfield that one parking space be designated as reserved for “Handicap Parking”, located on the south curb line of Lizette Street commencing 156 feet east of the intersection of River Drive and Lizette Street and continue an additional 20 feet east from that point; and

**BE IT FURTHER RESOLVED** that the Traffic Safety Control Division is hereby authorized and directed to erect an appropriate sign at the above location.

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-447-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**AUTHORIZING BOOT DRIVE EVENT – GARFIELD FIRE DEPARTMENT**

WHEREAS, a request has been made by the Garfield Fire Department to hold a Boot Drive event on Saturday, November 2, 2024 from 9AM-3:30PM at the following locations/intersections:

Outwater Lane and River Drive  
Outwater Lane and Midland Avenue  
Midland Avenue and River Drive  
Passaic Street and Shopping Center Drive

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the City of Garfield hereby authorize the Garfield Fire Department to conduct the Boot Drive event during the hours and at the locations stated above, contingent on the approval from the County which must be made available to the Clerk’s Office and the Chief of Police prior to the event; and

**BE IT FURTHER RESOLVED**, that the following regulations put forth by the Garfield Police Department are to be followed:

1. No one is permitted to be in the roadway to solicit from motorists. A barrel may be placed in the center on the yellow lines for motorists to throw money into.
2. Placement and retrieval of the barrel may only be done by someone over the age of 18. That person must wear properly sized ANSI 107-2004 (or later) class 2 or 3 high visibility apparel. Wearing non-ANSI approved apparel will be reason for immediate cessation of the event.
3. Juveniles (persons under the age of 17) may be present but must remain at a safe distance and location from the street.
4. At no time shall the solicitation stop or impede the flow of traffic.
5. Signs advertising the solicitation may be placed about 500 feet in advance. Signs must be temporary, break-away, and a maximum of 16 square feet.

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-448-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**APPROVING LIQUOR LICENSE TRANSFER PLACE TO PLACE  
#0221-33-048-010**

**WHEREAS**, an application has been filed for a Place to Place Transfer Application of Plenary Retail Distribution License No. 0221-33-048-010, held as a Pocket License by Tres Agaves LLC, (Carolina A. Dickson, 322 North 8<sup>th</sup> Street, Prospect Park, NJ 07508, who owns 100% of the shares of the corporation) to 178 Palisade Avenue, Garfield, New Jersey 07026; and

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Garfield, Bergen County, New Jersey, does hereby approve, effective October 22, 2024, the transfer of the aforesaid Plenary Retail Consumption License, Tres Agaves LLC, (Carolina A. Dickson, 322 North 8<sup>th</sup> Street, Prospect Park, NJ 07508), to 178 Palisade Avenue, Garfield, New Jersey 07026 and does hereby direct the City Clerk to endorse the license certificate to the new ownership as follows: “This license, subject to all its terms and conditions, is hereby transferred to 178 Palisade Avenue, t/a Tres Agaves, effective October 23, 2024”; and

**BE IT FURTHER RESOLVED** that this license is transferred on the condition that no Go-Go, live entertainment or discotheque be used in connection with this license; (A fee of \$155.50 was collected for the City of Garfield and \$200.00 was collected for the State of New Jersey in connection with the license transfer).

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_

Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated



**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-450-24**

**CONSENT AGENDA**

**RESOLUTION BY: DEPUTY MAYOR DELANEY  
SECONDED BY: COUNCILWOMAN BANCH**

**RESOLUTION TO APPROVE THE CONSENT AGENDA**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the actions noted in the Consent Agenda, Resolutions R-434-24 through R-450-24 be and are hereby approved and the proper officers are directed to take necessary action on same.

APPROVED: OCTOBER 22, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag	X			
Herrera	X			
Banch	X			
Delaney	X			
Rigoglioso	X			

This resolution was approved by the Mayor and Council of the City of Garfield at the Regular Meeting held on the 22<sup>nd</sup> day of October 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**BEST PRACTICES INVENTORY REVIEW**

City Manager Delaney advised the Mayor and Council that they received a copy of the responses for the City's annual Best Practices Inventory via e-mail. She reviewed the purpose of the report, as required by the State, and noted that the City exceeded the requirements.

**PUBLIC COMMENT**

There were no comments from the public.

**MAYOR & COUNCIL COMMENTS**

The Mayor and Council shared information on the following upcoming events: Hispanic Alliance Gala, Champion Park Grand Opening, Annual Street Fair, and Annual Trunk or Treat. They also spoke about the soft opening of the new River Drive Park.

**ADJOURNMENT**

A motion was made by Deputy Mayor Delaney and seconded by Mayor Rigoglioso to adjourn. The motions carried unanimously.

Respectfully submitted,

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Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

*These meeting minutes were approved at the November 12, 2024 Regular meeting of the Mayor & Council.*