

**WORK SESSION MEETING  
OF THE  
CITY OF GARFIELD MAYOR AND COUNCIL  
July 23, 2024  
6:00P.M.**

The Work Session Meeting of the Garfield Mayor and Council for July 23, 2024 was called to order by City Manager/City Clerk Erin Delaney at 6:36PM. The Statement of Compliance was read.

Councilmembers Maslag, Herrera, & Banch, Deputy Mayor Delaney, and Mayor Rigoglioso were present. Also present were City Manager/City Clerk Erin Delaney, City Engineer Kevin Boswell, City CFO Nicholas Prochilo, and City Attorney John Tuntevski.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News and by posting such notice in the office of the City Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on January 8, 2024 and published on January 11, 2024.

**Work Meeting Agenda Items:**

**Rising Sun Hospitality LLC. Presentation – Class 5 Retail:**

A presentation was made by Rising Sun Hospitality LLC. who is seeking to operate a Class 5 Retail cannabis establishment in the City of Garfield. A resolution of support will be placed on the August 20, 2024 Regular Meeting agenda as drafted by City Attorney John Tuntevski.

**Smart Urban Development Bus Sign Presentation:**

A presentation was made by Smart Urban Development who is interested in installing a sign/machine near public transportation that focuses on community safety & connectivity and business growth. The machine would also feature real-time transportation schedules and updates. The Mayor and Council was in support of its installation once Smart Urban Development is able to secure a location, which must be on private property.

**Reports of the Cabinet and City Council:**

*Engineer's Report:*

Mr. Boswell provided brief updates on their ongoing projects. He recommended that the inlets on Semel Avenue be incorporated into the bid for the Prospect Street water line upgrade and road repaving. Mr. Boswell spoke about the River Drive project and advised that the sewer work on Banta Avenue is now complete. He advised that the contractor for the High School stadium fixed the issue related to the City's stormwater line. Lastly, he noted that his office completed the bid advertisement for the lead line replacement project. Ms. Delaney stated that the bid notice has to be reviewed federally and once approved on their end the project will go out to bid.

*City Council Report:*

Councilwoman Banch requested that River Drive be cleaned up near the intersection of Lanza Avenue.

**Report of the City Manager:**

Discussion:

1. **Adult Softball Field Permits** – City Manager/City Clerk Delaney stated that organizations have requested that the Mayor and Council revisit the schedule of fees for adult softball games. The Mayor and Council wished to leave the schedule as is, with youth sports remaining as a priority.

Resolutions:

1. **Affordable Housing Coalition** – City Manager/City Clerk Delaney shared a letter written by Montvale regarding forming an Affordable Housing Coalition. City Attorney Tuntevski advised that he would review the letter and sample resolution & provide a recommendation.
2. **Wind Project** – City Manager/City Clerk Delaney shared a letter written by Long Beach regarding opposing an off-shore wind project. City Attorney Tuntevski advised that he would review the letter and sample resolution & provide a recommendation.

Departmental Reports:

1. **Clerk's Office June 2024** – No discussion ensued.
2. **Building Department June 2024** – No discussion ensued.
3. **Recreation Department June 2024** – No discussion ensued.
4. **Millennium Strategies through June 2024** – No discussion ensued.
5. **Court Department through June 2024** – No discussion ensued.

**Executive Session:**

A motion was made by Mayor Rigoglioso and seconded by Deputy Mayor Delaney to enter into Executive Session. The motions carried unanimously by those present.

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

**Legal Reports/Litigation**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public;

**NOW, THEREFORE, BE IT RESOLVED** that the public be excluded from this meeting.

A motion was made by Councilman Maslag and seconded by Councilwoman Banch to return to the public portion. The motions carried unanimously by those present.

**Adjournment:**

A motion was made by Councilwoman Banch and seconded by Mayor Rigoglioso to adjourn. The motions carried unanimously.

Respectfully submitted,

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Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

*These meeting minutes were approved at the August 20, 2024 Regular Meeting of the Mayor & Council.*