

MINUTES
GARFIELD PUBLIC LIBRARY

Board of Trustees
REGULAR MEETING
Wednesday
March 27, 2024

1. The regular meeting of Wednesday, March 27, 2024 was called to order at 7:01 PM by President, Raymond Rivas.

2. President Raymond Rivas asked for the Roll Call:

Present:

President, Raymond Rivas
Treasurer Suny Mellawa
First Vice President, Thomas Derr
Second Vice President, Berti Skenderasi
Alternate for Superintendent Nichohlas Perrapato, Marie Marx via zoom
Director, Mary Jo Jennings

Absent:

Secretary, Michael Kupec Jr.
Mayor Richard Rigoglioso
Superintendent Nichohlas Perrapato

3. President, Raymond Rivas read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
- b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- c) filed with the City Clerk of the City of Garfield; and
- d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.

4. It was moved by Chris Braitsch and seconded by Suny Mellawa and unanimously carried to accept the Minutes from February, 2024.

5. The March Treasurer's report has been accepted as presented and bills will be paid.

6. Communications: None
7. Community Room: Request to celebrate International Women's Day. Request denied because the Board would not meet before the event to approve. In future the Board of Trustees would like an email of a request and they will reply to approve or disapprove the request before a board meeting until they revise the current policy for the community room.
8. Director's Report

Director Attended:

Garfield Library's Quilt Day March 16th

Will be attending:

Civil Service Webinar March 19th
LAMP meeting for Directors March 20th
Meeting regarding Library Speakers March 20th
Maker's Day March 23rd at the library

Happenings at the Library:

NEXT Month at the Library:

Adults and Juv - See attached sheets

Monthly Feb Circ: Adult Fic - 613

Adult Non-Fic - 593

Adult Media - 160

Juv - 1,543

Juv Media - 162

Young Adult - 148

Periodicals - 51

eBCCLS:

eAudio - 223

eBook - 261

eMag - 120

Hoopla as of 3/18/24: Circ - 38

New Patrons - 3

Patrons - 20

Meescan for Feb

Kiosk - 17

App - 0

WiFi for 3/1 - 3/18

total sessions - 739

NJ State Aid Report.

Has been submitted for 2023. Details plus more will be in my Annual Report which I plan to have completed for the April 24th Board Meeting.

Old Business:

Chris Braitsch offered and Suny Mellawa seconded and unanimously passed the following resolution GPL 03- 2024:

BE IT RESOLVED that the By-Laws presented to the Library Board of Trustees be accepted.

Chris Braitch offered and Suny Mellawa seconded and unanimously passed the following resolution GPL 04 - 2024 :

BE IT RESOLVED that the bill from the City of Garfield for \$81,000 for the library's portion of the MEL/JIF Insurance bill to be tabled at this time..

New Business:

Friends Report - April 21st will be this year's VioletTea, tickets are \$40.00. They are accepting Donations for the May 18th Book Sale. Renew Memberships.

Committee Reports:

Personnel - MOA was sent to the Union Representative and are awaiting a reply.

Strategic Plan - Members of the Committee are Michael Kupec Jr, Tom Derr, and Marie Marx.

Michel Kupec Jr and Mary Jo Jennings are scheduled to take training for this in April. A total of 5 sessions have been mandated.

Capital Plan - Members of the committee are Suny Mellawa, Berti Skenderasi, Mary Jo Jennings. The Library attorney instructed the Library Director to hire an Architect or Engineer to work on the Capital Improvement Plan.

Storage Closet - Morozov Contractor is to start the project April 15, 2024.

Suny Mellwa offered and Thomas Derr seconded the following resolution: GPL 05 - 2024

BE IT RESOLVED, that the corrected salaries for the Library staff are as follows for the 2023 pending a new union contract settlement:

Mary Jo Jennings	\$82,000.00 yearly
Christopher Shupenko	\$50,000.00 yearly
Linda Jackson	\$73,796.83 yearly
Diane Shupenko	\$45,097.00 yearly
Mencia Docet	\$36,802.74 yearly
Nikola Skurteski	\$34,000.00 yearly

Vincent LaTona	\$14.44 per hr
Beltran Lopez	\$14.54 per hr
Christiana Morillo	\$23.52 per hr
Brendan Nunno	\$14.44 per hr
Edward Sokulski	\$18.53 per hr
Amanda Trott	\$14.76 per hr

Resolution was unanimously adopted.

Suny Mellawa offered and Thomas Derr seconded the following resolution: GPL 06 - 2024

BE IT RESOLVED, that the corrected salaries for the Library staff are as follows for 2024 pending a new union contract settlement:

Mary Jo Jennings	\$82,000.00 yearly
Christopher Shupenko	\$50,000.00 yearly

Linda Jackson	\$73,796.83 yearly
Diane Shupenko	\$45,097.00 yearly
Mencia Docet	\$36,802.74 yearly
Nikola Skurteski	\$34,000.00 yearly

Vincent LaTona	\$15.44 per hr
Beltran Lopez	\$15.54 per hr
Christiana Morillo	\$23.52 per hr
Brendan Nunno	\$15.44 per hr
Edward Sokulski	\$18.53 per hr
Amanda Trott	\$15.76 per hr

Resolution was unanimously adopted.

Suny Mellawa offered and Chris Braitschr seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of Wednesday, March 27, 2024 of the Garfield Free Public Library Board of Trustees was adjourned at 7:55 PM.

Respectfully submitted,



Mary Jo Jennings
Interim Recording Secretary