

## MINUTES

### GARFIELD PUBLIC LIBRARY

#### Board of Trustees Reorganization Meeting

Wednesday, January 3, 2024

The Reorganization meeting of Wednesday, January 3, 2024 was called to order at 7:00 PM by President Raymond Rivas.

1. President Raymond Rivas asked for the Roll Call:

Present:

President, Raymond Rivas  
Second Vice President, Thomas Derr  
Treasurer, Suny Mellawa  
Secretary, Michael Kupec, Jr.  
Alternate for Mayor Richard Rigoglioso, Christopher Braitsch (via Phone)  
Alternate for Acting Superintendent Nick Perapato, Marie Marx (via Phone)  
Director, Mary Jo Jennings

Absent:

Vice President, Ruth Springer. (Retired)  
Acting Superintendent of Schools, Nick Perrapato  
Mayor, Richard Rigoglioso

2. President, Raymond Rivas read the following statement:

- Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:
- permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- filed with the City Clerk of the City of Garfield; and
- mailed to all persons, if any, who have requested said notice, pursuant
- Section 14 of Chapter 231, Laws of 1976.

3. President Raymond Rivas reminded us that the reason for this meeting is to elect officers for the ensuing year.

Christopher Braitsch nominated Raymond Rivas for the Office of President and was seconded by Marie Marx. Unanimously accepted.

Suny Mellawa nominated Thomas Derr for the Office of (First) Vice President and was seconded by Marie Marx. Unanimously accepted.

Christopher Braitsch nominated Michael Kupec for the Office of Secretary and was seconded by Marie Marx. Unanimously accepted.

Christopher Braitsch nominated Suny Mellawa for the Office of Treasurer and was seconded by Marie Marx. Unanimously accepted.

## **DIRECTOR'S REPORT**

4. MaryJo brought to the attention of the board housekeeping items namely, the likelihood of \$58k needing to be returned to the City as it is in excess of the 20% allowed (over last year's expenditures). She will contact the State Librarian to discuss/learn more.

5. MaryJo provided Raymond information regarding bylaws of BCCLS for his review.

6. MaryJo asked what the Board might like her to add to her monthly Director's Report.

7. MaryJo brought to our attention the existence of a director's benefits contract from some time ago. The Board will look into revising with guidance of our attorney.

## **NEW BUSINESS:**

8. Raymond broached the subject of the Director's Appraisal/Review and Self-Evaluation. (We will follow-up at the January or February monthly meeting.)

## **Adjournment:**

Motion made by Suny Mellawa and seconded by Michael Kupec to adjourn.

BE IT RESOLVED, that the Meeting of the Garfield Free Public Library Board of Trustees was adjourned at 8:05 PM. Resolution was unanimously passed.

Respectfully submitted,

Michael Kupec, Jr.

Trustee / Secretary

To be voted upon at next meeting