

**WORK SESSION MEETING  
OF THE  
CITY OF GARFIELD MAYOR AND COUNCIL  
November 22, 2022  
5:30P.M.**

The Work Session Meeting of the Garfield Mayor and Council for November 22, 2022 was called to order by City Manager/City Clerk Erin Delaney at 5:52PM. The Statement of Compliance was read.

Councilmembers Maslag, Herrera, & Banch, Deputy Mayor Delaney, and Mayor Rigoglioso were present. Also present were City Manager/City Clerk Erin Delaney, City Attorney Daniel Lagana, City Engineer Kevin Boyer, and City CFO Anders Hasseler.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing a rescheduled meeting notice in The Record and Herald News and by posting such notice in the office of the City Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on October 21, 2022 and published on October 26, 2022.

**Best Practices Inventory Review**

City Manager/City Clerk Delaney and City CFO Hasseler reviewed the City's submission of the 2022 Best Practices Inventory which is a requirement by the State.

**Reports of the Cabinet and City Council:**

*Boswell Engineering:*

City Manager/City Clerk Delaney advised that Mr. Boswell submitted an update via e-mail and also shared the new bid date for River Drive.

*Colliers Engineering:*

Mr. Boyer stated that a concept meeting will be held on November 29<sup>th</sup> with Mayor Rigoglioso, Councilwoman Banch, and the City Manager/City Clerk. He advised that they will be proceeding with the design for the Semel Avenue drainage project. Deputy Mayor Delaney requested that the engineers provide a list of roads that the City paved in 2021 and 2022 for the Quarter 4 newsletter.

*City CFO Hasseler:*

Mr. Hasseler provided information on the savings the City will realize as a result of switching entities on certain accounts. He also explained the reasoning for grant cancellations that were

approved as they were previously not closed out in time by past administration and/or the grant reimbursements were placed in the wrong accounts by past administration.

### **Report of the City Manager:**

#### Resolutions:

1. **Proposal for Tax Maps – Revaluation** – City Manager/City Clerk Delaney reviewed the proposal submitted by Boswell Engineering for an update to the City tax maps, which is a requirement of the upcoming County revaluation. The Mayor and Council approved of the same and Ms. Delaney advised it will be held until 2023 for budget purposes.

#### Ordinances:

1. **Access Restrictions – Municipal Facilities** – City Manager/City Clerk Delaney shared correspondence received at the most recent JIF meeting regarding a draft ordinance for recording in municipal facilities. City Attorney Lagana advised that he would look into the matter further.
2. **Outdoor Dining** – City Manager/City Clerk Delaney advised that the City ordinance for emergency outdoor dining is not in compliance as it was renewed by past administration via resolution as opposed to an updated ordinance addressing the date extension. Furthermore, she noted that the Governor has extended the date even further. City Attorney Lagana advised that he would draft a revised ordinance.
3. **Fire Prevention** – City Fire Official James Kovacs was teleconference into the meeting to provide an overview of the edits that he would like to see made to the fire prevention ordinance. The Governing Body was in support of his recommendations and City Attorney Lagana noted that he would work with Mr. Kovacs on the new version.

#### Discussion:

1. **Banners** – City Manager/City Clerk Delaney stated that she put the Recreation Director in contact with a company that would work with the City and City businesses for a banner program. She shared the proposal submitted which would result in 3 seasonal banners sponsored by local businesses at no cost to the City. The Mayor and Council were in agreement to proceed with this program.
2. **Pay to Park Pricing** – City Manager/City Clerk Delaney reviewed the rates obtained from Sgt. Pikul for paid parking in other municipalities. Discussion ensue regarding the same and the Governing Body agreed to rates for when the project is implemented.

#### Departmental Reports

1. **Building Department – October 2022** – No discussion ensued.
2. **Clerk’s Office – October 2022** – No discussion ensued.
3. **Millennium Strategies through October 2022** – No discussion ensued.
4. **Court Department through September 2022** – No discussion ensued.

**Executive Session:**

A motion was made by Councilman Herrera and seconded by Councilman Maslag to enter into Executive Session. Motion carried by the members present.

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and  
**WHEREAS**, the Governing Body wishes to discuss:

**Personnel**  
**Legal Reports/Litigation**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public;

**NOW, THEREFORE, BE IT RESOLVED** that the public be excluded from this meeting.

A motion was made by Deputy Mayor Delaney and seconded by Mayor Rigoglioso to return to the public portion. Motion carried by the members present.

**Adjournment:**

A motion was made by Councilman Herrera and seconded by Councilwoman Banch to adjourn. Motion carried by the members present.

Respectfully submitted,

---

Erin Delaney, MPA, RMC  
City Manager/City Clerk

*These meeting minutes were approved at the January 6, 2023 Reorganization Meeting of the Mayor & Council.*