

MINUTES  
GARFIELD PUBLIC LIBRARY

Board of Trustees

REGULAR MEETING  
Wednesday  
June 29, 2022

1. The regular meeting of Wednesday, June 29, 2022 was called to order at 7:06 PM by President, Ruth Springer.
2. President Ruth Springer asked for the Roll Call:

Present:

President, Ruth Springer  
Secretary, Donna Miller  
Treasurer Suny Mellawa arrived 7:07 pm  
First Vice President, Jazzmine Paz Virtual  
Second Vice President Raymond Rivas Virtual  
Alternate for Superintendent Anna Sciacca, Marie Marx  
Alternate for Mayor Richard Rigoglioso Christopher Braitsch  
Director, Mary Jo Jennings

Absent:

Superintendent Anna Sciacca  
Mayor Richard Rigoglioso

Visitor:

Mr. Springer

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
- b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- c) filed with the City Clerk of the City of Garfield; and
- d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.

Due to the current COVID-19 quarantine, notice of this meeting was posted electronically on Facebook, the city webpage, and the Garfield Free Public Library webpage.

4. It was moved by Suny Mellawa and seconded by Marie Marx and unanimously carried to accept the Minutes from May2022.
5. The June Treasurer's report has been accepted as presented and bills will be paid.
6. Communications:  
  
BCCLS Webinar June 6, 2022
7. Community Room: None

**Director's Report:**

- Director attended:
  - ✚ Both the Director's and the Trustee's New Jersey State Library Check-In for the month of March.
  - ✚ BCCLS Finance Webinar on BCCLS Bill May 10<sup>th</sup> 10:30 am
  - ✚ Director and Trustee President attended Finance Meeting with the Mayor, City Manager and CFO May 10<sup>th</sup> at 12:00pm
  - ✚ May 12<sup>th</sup> Director attended webinar on Cyber threats
  - ✚ GPC meeting was attended via zoom
  
  - ✚ Saturday May14th two Library Staff members attended the Wellness Fair at Century field.
  - ✚ Tuesday the Contracted informed me there was sewage backup late Monday afternoon hindering the work being done in the basement. I informed the Mayor and Trustee President of the situation. The mayor had a developer contact me for what needed to be done. I haven't heard from the developer since I sent the work order to him.
  - ✚ Children's Librarian and another employee attended the PreK Resource night May 19<sup>th</sup>.

## **Old Business:**

### **Centennial Committee Report:**

A meeting was held on June 11th .  
A Pasta Night is being planned for October.  
A Panera fundraiser is planned for November.  
Friends of the Library will be running the raffle.  
Tom Duch, Rosemarie Aloia and Malachi Dye are being honored  
at the May 25<sup>th</sup> , 2023 gala.  
The next meeting is September 10<sup>th</sup> .

### **Garfield Free Public Library Foundation Update**

Restructuring suggestions are being researched.

### **Friends of the Garfield Library Update**

The Book Sale was held on June 11<sup>th</sup> .  
The next meeting was June 18th.  
The Book Sale was held on Saturday, June 11th.  
Mayor Rigoglioso sponsored a Books and Brunch event Saturday, June 11<sup>th</sup> .  
The Mayor will pay \$10.00 for every new card  
Sale dates are Sept. 10 and Oct. 8.  
Rain dates are the following Saturday.  
The next meeting is September 17<sup>th</sup> .

### **By- Laws Update:**

The Director posted the By-Laws on Google Docs.

## **New Business:**

### **Construction Update:**

Renovations will begin the second week of July.  
Circulation Desk is being installed July 6<sup>th</sup> .

### **Trustee Training:**

BCCLS webinars and New Jersey Library Trustees website are available for  
contributing to our seven hour requirement.

**Upcoming Event:**

The Trustees will have a table at the Street Fair in September.

**Resolution:**

Suny Mellawa offered and Donna Miller seconded the following resolution  
**GPL 2022 - 06:**

BE IT RESOLVED that the treasurer will be authorized to issue checks for payment of bills during July and August within the budgetary appropriation and subject to approval at the September 2022 meeting.

The resolution has been unanimously pass

Suny Mellawa offered and Chris Braitsch seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of Wednesday, May 25, 2022 of the Garfield Free Public Library Board of Trustees was adjourned at 8:32 PM.

Respectfully submitted,

Donna Miller  
Trustee Secretary