

MINUTES
GARFIELD PUBLIC LIBRARY

Board of Trustees Virtual

REGULAR MEETING
Wednesday
April 28, 2021

The regular meeting of Wednesday, April 28, 2021 was called to order at 7:03 PM by President, Ruth Springer.

President Ruth Springer asked for the Roll Call:

Present:

President, Ruth Springer
Director, Mary Jo Jennings
Secretary, Donna Miller
Treasurer Suny Mellawa
First Vice President Stephanie Urgovitch
Second Vice President Jazzmine Paz
Alternate for Mayor Richard Rigoglioso Raymond Rivas
Alternate for Superintendent Anne Sciacca, Marie Marx

Absent:

Superintendent Anna Sciacca
Mayor Richard Rigoglioso

President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
- b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- c) filed with the City Clerk of the City of Garfield; and
- d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.

Due to the current COVID-19 quarantine, notice of this meeting was posted electronically on Facebook, the city webpage, and the Garfield Free Public Library webpage.

It was moved by Suny Mellawa and seconded by Stephanie Urgovitch and unanimously carried to accept the Minutes from March 31, 2021.

It was moved by Suny Mellawa and seconded by Raymond Rivas and unanimously carried to accept the treasurer's reports from April 2021.

Communications:

Tom Duch is interested in purchasing and placing two little library boxes in town with the library maintaining them.

Community Room: None

Director's Report:

- The Director met with Creative Library Concepts CEO Brad, on April 1st 2021 to walk through the library to get a redesign of the library floor plan.
- April 8th the Thermal Scan was installed at the library.
- Saturday April 10TH the Director attended the Friends Meeting and then at 12 noon attended the 1st Garfield Library Centennial Committee meeting.
- Tuesday April 20th the Director attended the Foundation via Zoom at 6:30pm
- The Director plans on attending the Green Team meeting to be held on Thursday April 22nd at 4pm via zoom.
- The Director is always contemplating reopening the library for browsing but was discouraged to hear the Middle School had to close due to positive cases just one week after spring break. I am also waiting for the whole staff to be fully vaccinated before reopening.
- In person programs I do not want to start until the Fall but will consider doing OUTDOOR programs for the kids at the very least.
- Summer Reading will be starting up before we know it so we will be accepting requests online as always but as for browsing, that is on hold.
- The Director has been working with the various city and professional agencies regarding the NJCBA.

Old Business:

Garfield Free Public Library Foundation Update:

Various committees have been formed and are in need of volunteers.
Complete minutes will be posted on the Library website.

Friends of the Garfield Library Update:

An outdoor book sale will be held every second Saturday.
Membership tiers have been established.
Complete minutes will be posted on the Library website.

Trustees Vision for the Future:

1. Design better utilization of space to implement more programs for residents of all ages.
2. Implementation of Multicultural programs and other events throughout the year promoting community engagement.
3. Develop more adult programs that identify with the needs of the community.
4. Strengthen partnership with the Board of Education to get better understanding of how the Library fits into the BOE strategic plan.
5. Enhance digital literacy 21st century.
6. Staff needs -Hiring of Marketing personnel to research ways to address community needs and IT personnel to support the technology needs of the Library.
7. Host guest lecture and classes (virtual) for middle school age high school and adults on vast array of topics.
8. Technology/charging station
9. Utilization of second floor area

Library LOGO

Reggie Buggs redesigned the logo and the revisions are under review.

Mini Cares Act

Due dates for submissions are being checked.

New Business:

Library Centennial Committee:

Linda Jackson and President Springer went to the Venetian to book the catering hall for Thursday, May 25, 2023 for the GFPL centennial gala. The tickets will be \$150.00. Fundraising activities were planned at a meeting on Saturday, April 10. A comprehensive overview was developed and distributed to the board. The next meeting is June 9, 2021 at 12pm.

Community Survey Update

Raymond Rivas created a survey with a QR code and pull down menu listing schools. The raffle is included at the end of the survey. It will posted upon approval by Mayor Rigogliosi.

Stephanie Urgovitch offered and Suny Mellawa seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of Wednesday, April 28, 2021 of the Garfield Free Public Library Board of Trustees was adjourned at 8:37 PM.

Respectfully submitted,

Donna Miller
Trustee Secretary