

MINUTES
GARFIELD PUBLIC LIBRARY

Board of Trustees Library Office

REGULAR MEETING
Monday, December 23, 2019

1. The regular meeting of Monday, December 23, 2019 was called to order at 7: 00 PM by President, Ruth Springer.
2. President Ruth Springer asked for the Roll Call:

Present:

President, Ruth Springer
First Vice President, Reginald Buggs, Sr.
Director, Mary Jo Jennings
Secretary, Donna Miller
Alternate for Superintendent Anna Sciacca: Marie Marx
Mayor Richard Rigoglioso arrived 8:12 PM

Absent:

Alternate for Mayor Rigoglioso, Jorge Ventura
Superintendent Anna Sciacca
Treasurer, Suny Mellawa
Second Vice President, Stephanie Urgovitch

Visitors:

Linda Thompson Shop Steward arrived 7:56PM departed 8:40PM
Steve Weigand Union Representative arrived 7:56PM departed 8:40 PM

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
- b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- c) filed with the City Clerk of the City of Garfield; and
- d) mailed to all persons, if any, who have requested said notice, pursuant

to Section 14 of Chapter 231, Laws of 1976.

4. It was moved by Reginald Buggs seconded by Marie Marx and unanimously carried to accept the Minutes from the November 2019 meeting.
5. It was moved by Reginald Buggs and seconded by Donna Miller and unanimously carried to accept the Treasurer's Reports December 2019.
6. Communication: None
7. Community Room: None
8. Director's Report:
 - a.) Leann Lydon is back from Disability Dec 4th, 2019.
 - b.) Friday, Dec 13th Trinity Cleaning came in to wash down the back staircase in preparation to paint.
 - c.) Director attended System Council Meeting Thursday, Dec 19th. "No fines" is spreading fast among the BCCLS Libraries and Libraries across the nation. I reluctantly urge the Board to consider going fine free as of Jan. 1, 2020 or wait until Feb. 14, 2020.

It was moved by Donna Miller and seconded by Marie Marx and unanimously carried to accept the Director's Report.

9. Old Business:

Garfield Free Public Library Foundation Update:

A meeting was held Tues., Dec. 17 at the Firehouse Restaurant.

Kickoff event will be held Saturday, April 25, 2020.

It will be at the library.

Tiered Membership is being developed.

Funds will be used for outside beautification; landscaping, steps.

Friends of the Garfield Library Update:

A meeting was held on Sat., Dec. 14 at 10 am in the Library.

Logo design is being developed.

Tiered Membership is being developed.

Subcommittees were established.

Michelle Reutty has volunteered to be the treasurer,

\$104.00 dollars was collected at the Tree Lighting.

Tree Lighting Reviews:

The entertainment and food was well received by the attending citizens.

New Business:

REVISED Work Session Schedule 2020 - Possible Saturday Dates

Fine Free – see Director’s Report

Discussion was held.

Digital ID coordination will be discussed with the Garfield Tech department.

Personnel

Shop Steward Linda Jackson and Union Representative Steve Weigand were in attendance at 7:56 pm. Salary adjustments and health benefits were discussed.

RESOLUTIONS for December 2019 meeting

1. Reginald Buggs offered and Marie Marx seconded and unanimously passed the following resolution GPL 2019 - 16:

BE IT RESOLVED that Board of Trustees has adapted the resolution 19-217 from the City of Garfield Amendment to Policy for Claimants’ Certification (see attached)

WHEREAS, the State of New Jersey statute regarding the requirements for a claimant’s signature on payment vouchers has been amended; and

WHEREAS, the City is desirous of amending its policy to conform to the revised requirement that eliminates a claimant’s certification in certain instances.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council hereby approve the attached policy on claimant’s certification.

The resolution was unanimously passed.

Reginald Buggs offered and Richard Rigoglioso seconded the following resolution:
GPL 2019-17:

BE IT RESOLVED that a one time salary adjustment of \$3,643 adjusted to her base salary totaling \$ 37,643 which compensates for late hours at the library, as per UPSEU document dated October 31, 2019 for Mencia Doucet.

Resolution was unanimously adopted.

Richard Rigoglioso offered and Donna Miller seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of December 23, 2019 of the Garfield Free Public Library Board of Trustees was adjourned at 8:47 pm.

Resolution was unanimously adopted.

Respectfully submitted,

Donna Miller
Trustee Secretary