

MINUTES  
GARFIELD PUBLIC LIBRARY

Board of Trustees                      Library Office

REGULAR MEETING  
Wednesday, October 30, 2019

1. The regular meeting of Wednesday, October 30, 2019 was called to order at 7: 06 PM by President, Ruth Springer.
2. President Ruth Springer asked for the Roll Call:

Present:

President, Ruth Springer  
First Vice President, Reginald Buggs, Sr.  
Second Vice President, Stephanie Urgovitch  
Director, Mary Jo Jennings  
Secretary, Donna Miller  
Treasurer, Suny Mellawa arrived 7:13 PM  
Alternate for Superintendent Anna Sciacca: Marie Marx

Absent:

Mayor Richard Rigoglioso  
Alternate for Mayor Rigoglioso, Jorge Ventura  
Superintendent Anna Sciacca

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
  - b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
  - c) filed with the City Clerk of the City of Garfield; and
  - d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.
4. It was moved by Reggie Buggs seconded by Stephanie Urgovitch and unanimously carried to accept the Minutes from the September 2019 meeting.

5. It was moved by Suny Mellawa and seconded by Stephanie Urgovitch and unanimously carried to accept the treasurer's reports October 2019.
6. Communication:
  - a. Official Notice of Resignation was received from Maria Calderio.
7. Community Room: None
8. Director's Report:
  - a. The Friend's of Garfield Library Trivia Night had six teams ranging for 1 to 4 members. Everyone wants another Trivia Night. TBA hopefully in June 2020.
  - b. The BCCLS Friends Scholarship Breakfast was attended by Mac Nickles, Michele Reutty, Debbie Lisovsky, Irene Evans, Randall Koch and MaryJo Jennings. It was a SOLD OUT event for the first time in history and also for the first time there was a 50/50 with the winner receiving \$800.
  - c. The Director attended a BCCLS training in weeding the collection in place of the Adult Librarian still out on disability.
  - d. Leann Lyndon is due to return to work November 18<sup>th</sup> pending her doctor's approval.
  - e. Final inspection of the elevator and new alarm system is scheduled for Nov 6<sup>th</sup> between 8am to 2pm.

It was moved by Suny Mellawa and seconded by Reggie Buggs and unanimously carried to accept the Director's Report.

9. Old Business:

Arcari Update:

The Window apparatus needed to open the window was received.

The final inspection of the elevator and fire alarm system will be done.

Foundation:

a. 501 3(c) has been obtained.

b. Possible ideas were a Garfield student talent show or a wine and cheese night.

c. Two treasurer candidates have been interviewed.

d. Donation plaque campaign is scheduled for a December introduction

Friends of the Library:

a. The street fair was a success. \$96 in contributions was collected.

People expressed interest in joining the Friends.

a. Tree Lighting:

The tree lighting will be on Thursday, December 5 at 7 pm.  
Marie Marx will post it on the Garfield Events Facebook page.  
The Director will contact Giovanni's for sandwich wraps.  
Entertainment TBA

10. New Business:

- a. Work Session Schedule 2020  
Saturday, November 16, 2019 at 10AM.  
Marketing Intern report will be discussed.
- b. Closed Session was started at 7:45 pm and concluded at 8:02pm.
- c. The staff has requested the Library close at 6:00pm on Wednesday, December 4<sup>th</sup> in order to attend The Boys and Girls Club gala.

RESOLUTIONS for October 2019 meeting

1. Suny Mellawa offered and Donna Miller seconded and unanimously passed the following resolution GPL 2019 - 14:

BE IT RESOLVED that the Library will close at 6PM at Wednesday, December 4<sup>th</sup> so that the staff can attend the Boys and Girls Club Gala:

The resolution has been passed.

Reginald Buggs offered and Suny Mellawa seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of October 30, 2019 of the Garfield Free Public Library Board of Trustees was adjourned at 8:11 pm.

Resolution was unanimously adopted.

Respectfully submitted,

Donna Miller  
Trustee Secretary