

MINUTES
GARFIELD PUBLIC LIBRARY

Board of Trustees Library Office

REGULAR MEETING
Wednesday, June 26, 2019

1. The regular meeting of Wednesday, June 26, 2019 was called to order at 7: 05 PM by President, Ruth Springer.
2. President Ruth Springer asked for the Roll Call:

Present:

President, Ruth Springer arrived 7:07 pm
First Vice President, Reginald Buggs, Sr.
Director, Mary Jo Jennings
Secretary, Donna Miller
Second Vice President, Stephanie Urgovitch
Alternate for Superintendent Anna Sciacca: Marie Marx

Absent:

Superintendent Anna Sciacca
Mayor Richard Rigoglioso
Treasurer, Suny Mellawa
Alternate for Mayor Rigoglioso, Jorge Ventura

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
- b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- c) filed with the City Clerk of the City of Garfield; and
- d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.

4. It was moved by Reginald Buggs seconded by Stephanie Urgovitch and unanimously carried to accept the Minutes from the May 2019 meeting.

5. It was moved by Donna Miller and seconded by Stephanie Urgovitch and unanimously carried to accept the treasurer's reports from June 2019.
6. Communication:
Notification was received of the appointment of Marie Marx as the Alternate for Superintendent Anna Sciacca. She has taken the oath today at City Hall in Drew Pavlica's office.
7. Community Room: None
8. Director's Report:
 - a. June 4th the Director met with Stephanie Kip who is collecting books for the Newark Prisons.
 - b. June 6th the Director and President of the Trustees visited Spencer Savings Bank for the Promotion of their staff. The Director also met with Marie Marx regarding GHS membership with LibraryLinks and possible seat as the Alternate for Supt of Schools.
 - c. Friday June 7th Director met with the Foundation Steering Committee to organize the by-laws, budget, other officers needed for the Board.
 - d. June 23rd the Director attended the Garfield Prevention Coalition meeting. Sad to report the City didn't receive their bench yet.
 - e. LibraryLinks delivery to and from all BCCLS has officially stopped and the BCCLS delivery is well under way. There seems to be some back up starting, but things will get ironed out in the next few months.
 - f. June 18th the Foundation meeting was held. Quotes are being gathered for their first project to address the front of the library.
 - g. Summer Hours are in effect.
 - h. Summer Reading kick off was held this afternoon at 4:00pm. 64 children and 33 adults had a great time. Jester Jim was well received by all.
 - i. The Dinosaur Field Station was attended by over 50 children and 20 adults. Check Facebook to see the pictures.

It was moved by Reginald Buggs and seconded by Stephanie Urgovitch and unanimously carried to accept the Director's Report.

Old Business:

Arcari Update:

The Director voiced concerns to the project supervisor about a dirt mound blocking parking and water in the elevator addition area.

Concrete adaptations have alleviated some of the water problems.

Window installation has begun. There are some remediations necessary.

Phone lines have been installed in the elevator.

The City Council has approved an alarm and fire alarm upgrade including elevator regulations.

A new roof was installed.

Foundation:

The first project is underway. The donor wall fund raiser has been started.
A steering committee was formed to research and devise By-Laws.
Kick off activities are planned for the fall.
A list of possible corporate donors is being compiled.

Friends of the Library:

Discussion was held regarding future plans.

Working Sessions:

A tentative meeting date of Tues. Nov. 10 is planned.

New Business:

The Mayor is requesting the feasibility of extended hours.

Union Contract:

The contract is being reviewed by lawyers and City Council.

Increase Digital Usage:

A suggestion was made to have Digital IDs issued to Garfield students to be used in lieu of Library Cards to access Digital resources.

Open eBooks is available to Title 1 districts. Codes can be obtained to distribute to children who can access over a thousand titles. First Book.org is an organization that sponsors the program.

The Library will have a table at the National Night Out.

RESOLUTIONS for June 2019 meeting

1. Donna Miller offered and Stephanie Urgovitch seconded and unanimously passed the following resolution GPL 2019 - 7:

BE IT RESOLVED that the treasurer will be authorized to issue checks for payment of bills during July and August within the budgetary appropriation and subject to approval at the September 25, 2019 meeting.

The resolution has been passed.

2. Reginald Buggs offered and Stephanie Urgovitch seconded and unanimously passed the following resolution GPL 2019 – 8 :

BE IT RESOLVED that Marisa Calderio and Kayla Griffin receive \$15.00 per hour rate as of May 22 ,2019.

The resolution has been passed.

Reginald Buggs offered and Stephanie Urgovitch seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of June 26, 2019 of the Garfield Free Public Library Board of Trustees was adjourned at 8:45 pm.

Resolution was unanimously adopted.

Respectfully submitted,

Donna Miller
Trustee Secretary