

MINUTES
GARFIELD PUBLIC LIBRARY

Board of Trustees

Library Office

REGULAR MEETING
Wednesday, May 29, 2019

1. The regular meeting of Wednesday, May 29, 2019 was called to order at 7: 13 PM by President, Ruth Springer.
2. President Ruth Springer asked for the Roll Call:

Present:

President, Ruth Springer
Director, Mary Jo Jennings
Secretary, Donna Miller
Treasurer, Suny Mellawa
Second Vice President, Stephanie Urgovitch
Alternate for Mayor Rigoglioso, Jorge Ventura arrived 7:27 pm left
7:39pm

Absent:

First Vice President, Reginald Buggs, Sr.
Alternate for Superintendent Sciacca, Tana Raymond
Superintendent Anna Sciacca
Mayor Richard Rigoglioso

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
- b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- c) filed with the City Clerk of the City of Garfield; and
- d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.

4. It was moved by Suny Mellawa seconded by Stephanie Urgovitch and unanimously carried to accept the Minutes from the April 2019 meeting.

5. It was moved by Donna Miller and seconded by Stephanie Urgovitch and unanimously carried to accept the treasurer's reports from May 2019.

6. Communication:

a.) The YMCA has sent a letter of solicitation for their golf outing fundraiser on June 27th.

b.) NJLTA membership dues must be submitted for a total of \$100 for five trustees.

c.) Montclair Library has gone "Fine Free" lost materials are excluded.

d.) Jorge related Mayor Rigoglioso's suggestion to explore the feasibility of extended summer hours.

e.) Visions Of Strategic planning session will be presented by the Garfield Board of Education on Thursday, May 30th from 6:30 – 8:30 pm.

f.) The William Paterson University interns' report was presented to the Director.

g.) The Garfield City Council has increased our budget by \$50,000.

7. Community Room: None

8. Director's Report:

a) The library's Fire Alarm guy is now retired. The Director is attempting to locate someone to handle the upgrade and continue annual service. The elevator needs to be connected to the alarm before inspection can be done. Also waiting for a dedicated copper line for the elevator to be installed. The Director has contacted Verizon and spoke to Joseph Calvitti of the Garfield Police Department. The City will be getting a new phone service this summer.

b) Delay in the window delivery was mid June now it is pushed back further, no date mentioned. They are in contact with the manufacturer.

c) Director forwarded a roof quote to Sam Garofalo as he requested.

d) May 1st the Director and her mentee attended the New Director's breakfast.

- e) The Director attended the Freddie Porter Memorial Scholarship Beefsteak on Friday May 3rd.
- f) May 5th at 3 pm the Director attended the Closing Ceremony for Zion Luthern Church. They will no longer have services but still retain ownership of the building and property. A new church is currently holding services and other groups are still meeting there.
- g) May 9th the Director and President of the Board of Trustees met with the Union Rep, the Shop Stewart to receive their changes to the Contract that ended Dec 31, 2017.
- h) The Director attended the Garfield Prevention Coalition meeting on May 9th at noon. The Library has achieved collecting 504 lbs for their TREX bench.
- i) The Director held two ESL tour groups this month.
- j) Rotary held its Beefsteak on May 16th which the Director worked at.
- k) Saturday May 18th the director created Summer Reading Pillowcases from 12 to 4pm at the Zion Church with assistance from Sarah Zadorznyj. Sunday the Director was at the library from 12:30 to 5:30 so that the shadowbox was installed for the first quilt. Two more to go.
- l) Tuesday May 21st, the director attended BCCLS meeting regarding Overdrive advantage plus workshop. Several of our patrons have requested more titles and the ability to borrow more items. Starting June the library will be signing up to become a part of this service for \$250 startup charge.
- m) The Garfield Library Foundation held a meeting on May 21st at 6:30pm.
- n) Todd Hause, the Director attended meeting with Santorini contractor for a meeting update.
- o) The Director and the Board of Trustees President attended the Memorial Ceremony at the monument at 1pm where the library presented a wreath. Before and after the ceremony the Director once again was working on blankets for the Summer Reading Program at the Zion church until 2:30pm.
- p) The Director is planning on attending the Garfield School District Strategic planning meeting that is open to the community Thursday May 30th at 6:30pm to 8pm at the Garfield Middle School.
- q) Sam Garofalo called the Director the roofing company is arriving Thursday May 30th to put a new roof on the entire building.

It was moved by Donna Miller and seconded by Stephanie Urgovitch and unanimously carried to accept the Director's report from May 2019.

Old Business:

Arcari Update:

The Director has been meeting with Todd Hause.
There are delays concerning the windows.

Foundation:

A meeting was held Tuesday, May 21, 2019. They have received their 501 3 (c) charitable organization paperwork.
Kick off festivities are being planned for autumn 2019.
Randall Koch will represent the Library on the Garfield Events Committee.

Friends of the Library:

Discussion was held regarding future plans.

New Business:

Scheduling of Working Sessions

Tentative dates are Tues., Sept. 10th, and Tues. Nov. 12th.

Union Contract:

Discussion was held on the 2018 Contract Negotiations between United Public Service Employees Union-Garfield Library Unit and The Garfield Library Board proposal.

b.) Suny Mellawa offered and Stephanie Urgovitch seconded the following resolution:

GPL 2019-06

BE IT RESOLVED, that the 2018 Contract Negotiations between United Public Service Employees Union-Garfield Library Unit and The Garfield Library Board agree to Article 1 and Article 6 after lawyer review and the City Council reviews Article 8.

Resolution was unanimously adopted.

Suny Mellawa offered and Stephanie Urgovitch seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of May 29, 2019 of the Garfield Free Public Library Board of Trustees was adjourned at 8:54 pm.

Resolution was unanimously adopted.

Respectfully submitted,

Donna Miller
Trustee Secretary