

MINUTES
GARFIELD PUBLIC LIBRARY

Board of Trustees Library Office

REGULAR MEETING
Wednesday, April 25, 2019

1. The regular meeting of Wednesday, April 24, 2019 was called to order at 7: 03 PM by President, Ruth Springer.
2. President Ruth Springer asked for the Roll Call:

Present:

President, Ruth Springer
Director, Mary Jo Jennings
Secretary, Donna Miller
First Vice President, Reginald Buggs, Sr.
Second Vice President, Stephanie Urgovitch

Absent:

Alternate for Superintendent Sciacca, Tana Raymond
Treasurer, Suny Mellawa
Superintendent Anna Sciacca
Alternate for Mayor Rigoglioso, Jorge Ventura
Mayor Richard Rigoglioso

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
 - b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
 - c) filed with the City Clerk of the City of Garfield; and
 - d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.
4. It was moved by Reginald Buggs seconded by Stephanie Urgovitch and unanimously carried to accept the Minutes from the March 2019 meeting.

5. It was moved by Reginald Buggs and seconded by Stephanie Urgovitch and unanimously carried to accept the treasurer's reports from April 2019.
6. Communication: None
7. Community Room: None
8. Director's Report:
 - a) I was notified by our Fire Alarm Service that an update to our system is needed with the addition of the elevator. Director is awaiting estimates.
 - b) Waiting for Zn construction to finalize the restroom, and sump pump punch list before the windows arrive mid to late May.
 - c) Director is awaiting a roof quote to hand to Sam Garofalo as he requested.
 - d) Linda Jackson and Raquel Doucet went to the BCCLS small group meeting regarding Delivery. There is talk of an automatic first renewal then the patron has the option to renew again and there is talk of eliminating fines. These items will come up at the System Council Meeting, nothing has been voted on as yet.

It was moved by Donna Miller and seconded by Stephanie Urgovitch and unanimously carried to accept the director's reports from April 2019.

Old Business:

Arcari:

The Director has been meeting with Todd Hause.

Foundation:

- a.) A meeting was held Tuesday, April 23, 2019. Discussion suggesting that the architect should be consulted on placement of the donor wall.

Friends of the Library:

Oranges and water were provided to the staff for Library Worker Appreciation Day in April.

Library Appreciation Day gifts were given. The Director created certificates that were well received by the staff.

Marketing Intern:

The Director reviewed the survey created by the two interns from William Paterson University.

New Business:

a.)Scheduling of Work Schedules:

Work schedule dates will be chosen and posted.

Personnel:

b.) Reginald Buggs offered and Stephanie Urgovitch seconded the following resolution:

GPL 2019-05

BE IT RESOLVED, that the Cristiana Morillo receive an increase of \$2.00 per hour starting January 1, 2019, since her probation period has ended.

Resolution was unanimously adopted.

c.) President Ruth Springer has not heard from the union rep.

Centennial Planning will begin for the Garfield Public Library Centennial year May 2022 – May 2023.

Reginald Buggs offered and Stephanie Urgovitch seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of April 24, 2019 of the Garfield Free Public Library Board of Trustees was adjourned at 8:09 PM.

Resolution was unanimously adopted.

Respectfully submitted,

Donna Miller
Trustee Secretary