

MINUTES  
GARFIELD PUBLIC LIBRARY

Board of Trustees                      Library Office

REGULAR MEETING  
Wednesday  
February 27, 2019

1. The regular meeting of Wednesday, February 27, 2019 was called to order at 7: 00 PM by President, Ruth Springer.
2. President Ruth Springer asked for the Roll Call:

Present:

President, Ruth Springer  
Director, Mary Jo Jennings  
Secretary, Donna Miller  
First Vice President, Reginald Buggs, Sr.  
Second Vice President, Stephanie Urgovitch  
Alternate for Mayor Rigoglioso, Jorge Ventura arrived 8:33 PM  
Superintendent Anna Sciacca

Absent:

Alternate for Superintendent Sciacca, Tana Raymond  
Treasurer, Suny Mellawa  
Mayor Richard Rigoglioso

Guests:

Carol Hanzo  
Elaine O'Toole  
Susan Brumley

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
- b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- c) filed with the City Clerk of the City of Garfield; and
- d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.

4. It was moved by Reginald Buggs seconded by Stephanie Urgovitch and unanimously carried to accept the Minutes from the October and November 2018 meetings.
5. It was moved by Reginald Buggs and seconded by Stephanie Urgovitch and unanimously carried to accept the Regular Minutes and Work Session Minutes from January 2019.
6. It was moved by Reginald Buggs and seconded by Stephanie Urgovitch and unanimously carried to accept the treasurer's reports from February 2019.

7. Communications:

Possible donors to contribute to create a Makers Space were contacted.

8. Community Room: None

9. Director's Report:

- a.) Trex Plastic Collection is continuing. We have 211 pounds collected towards the goal of 500 pounds towards a bench.
- b.) The Director offered to the Shop Steward to present to the Union Staff members if they wanted to take sick/vacation time during the two day abatement or have me see library what library they can work at for the two days. Everyone but one employee chose to take their time. The one employee will be going to Maywood library for two days.
- c.) This Saturday at 11:00 AM, the Director will meet with marketing intern candidates.

It was moved by Donna Miller and seconded by Reginald Buggs and unanimously carried to accept the director's reports from February 2019.

10. Old Business:

Updates:

- a.) Arcari Architects :  
PSE&G must shut the lines down resulting in Library closures.  
Community Room has new lighting and ceiling tiles installed.

- b.) Foundation:  
Discussion was held on donor wall formats.  
Fund raising mailing feasibility was being researched.
- c.) Friends of the Library:  
Trivia Night fundraiser has been planned but is in need of a venue due to Library construction.

11. New Business:

Closed Session started at 8:37 PM

- a.) Jorge Ventura offered and Stephanie Urgovitch seconded the following resolution: GPL 2019-03.

BE IT RESOLVED that the salary for Brendon Nunno corresponds to the New Jersey Minimum Wage Law; stage one of increasing to a \$15.00 per hour rate, as of January 1, 2019.

Brendon Nunno has worked a total of 74 hours as of Tuesday, February 26, 2019 and will receive a retro increase of .60 cents per hour with proper taxes taken out.

Resolution was unanimously adopted.

- b.) Suny Mellawa is coordinating a Marketing Internship with William Paterson University with a possible autumn 2019 start. The Director will meet with two candidates this Saturday.
- c.) Garfield Historical Society:  
Discussion about giving presentations during the day at the library as a school field trip destination.  
Displays in the lobby and two cases.

- d.) Jorge Ventura offered and Stephanie Urgovitch seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of January 30, 2019 of the Garfield Free Public Library Board of Trustees was adjourned at 8:50 PM.

Resolution was unanimously adopted.

Respectfully submitted,

Donna Miller  
Trustee Secretary