

MINUTES
GARFIELD PUBLIC LIBRARY

Board of Trustees

Library Office

REGULAR MEETING
Wednesday
January 30, 2019

1. The regular meeting of Wednesday, January 30, 2019 was called to order at 7: 00 PM by President, Ruth Springer.
2. President Ruth Springer asked for the Roll Call:

Present:

President, Ruth Springer
Director, Mary Jo Jennings
Treasurer, Suny Mellawa
Secretary, Donna Miller
First Vice President, Reginald Buggs, Sr.
Second Vice President, Stephanie Urgovitch
Alternate for Mayor Rigoglioso, Jorge Ventura arrived 7:40 PM

Absent:

Alternate for Superintendent Sciacca, Tana Raymond
Superintendent Anna Sciacca
Mayor Richard Rigoglioso

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
- b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- c) filed with the City Clerk of the City of Garfield; and
- d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.

4. It was moved by Suny Mellawa seconded by Stephanie Urgovitch and unanimously carried to defer acceptance of the Minutes from October and November 2018 meetings.
5. Election of Officers :
President Ruth Springer
Vice President Reginald Buggs
Second Vice President Stephanie Urgovitch
Treasurer Sunny Mellawa
Secretary Donna Miller
Alternate for Mayor Rigoglioso, Jorge Ventura
The ballot was unanimously accepted.
The oath was administered.
6. It was moved by Reginald Buggs and seconded by Suny Mellawa and unanimously carried to accept the Minutes from December 2018.
7. It was moved by Suny Mellawa seconded by and unanimously carried to accept the Minutes from Work Session, Tuesday, January 15, 2019.
8. It was moved by Suny Mellawa and seconded by Stephanie Urgovitch and unanimously carried to accept the treasurer's reports from January 2019.
9. Communications: None
10. Community Room: None
11. Director's Report:
 - a) The Library was CLOSED Jan 3, 4, 15,16, & 17 for construction issues. No heat &/or No Hot water. Saturday Jan 19th the library was closed due to the Governor's State of Emergency. Jan1 & 21st were Federal Holiday closings.
 - b) A working session was held by the Board of Trustees on Jan 15th.
 - c) The Director met with both Contractor's on the 29th. The Restrooms are still at a stoppage awaiting abatement approval, awarding from City Hall then scheduling can be done. The Community room new lighting should be installed by this Friday. After inspection, the new ceiling tiles should be installed by next Friday. The contractors are waiting for the doors to be delivered and for the windows to be created and shipped. The Elevator construction had the walls caved in after the heavy rains. They have our water line covered in a heat wrap to prevent breaking due to temperatures. The footings have been poured and also have heat to make sure it cures properly. There was a hold up with

Verizon and PSE&G about moving their lines so the concrete can be poured. Approval from City Hall is to coming.

- d) There was another leak in the Children's room today, 3rd time since DPW were sent to repair. Advised Tom Duch, Sam Garofalo and Ruth Springer a new roof in needed

It was moved by Suny Mellawa and seconded by Reginald Buggs and unanimously carried to accept the director's reports from January 2019.

12. Old Business:

- a.) The Foundation Meeting was held on Tuesday, January 22.
Planning for a donor plaque to be installed in the library was discussed.
- b.) Arcari Update:
The Director will be meeting with them every two weeks.

13. New Business:

- 14. Jorge Ventura offered and Suny Mellawa seconded the following resolution:
GPL 2019-01.

BE IT RESOLVED, that the Director Mary Jo Jennings be the purchasing agent for the Garfield Free Public Library, with a threshold max of \$2,624.00 for the 2019 calendar year.

Resolution was unanimously adopted.

- 15. Reginald Buggs offered and Suny Mellawa seconded the following resolution: GPL 2019-02.

BE IT RESOLVED, that the salaries for the Library staff are as follows pending a new union contract settlement:

Mary Jo Jennings	\$75,000.00 yearly
Leann Lydon	\$54,077.34 yearly
Lauren Magielnicki	\$50,814.00 yearly
Linda Jackson	\$66,830.00 yearly
Pam Piro	\$43,989.00 yearly
Mencia Doucet	\$34,000.00 yearly
Diane Shupenko	\$40,840.00 yearly

Kathy Alessi	\$12.35 per hr
Marisa Calderio	\$9.02 per hr
Kayla Griffin	\$9.02 per hr
Vincent LaTona	\$10.02 per hr
Beltran Lopez	\$13.17 per hr
Cristiana Morillo	\$17.32 per hr
Christopher Shupenko	\$9.02 per hr
Edward Sokulski	\$16.78 per hr
Amanda Trott	\$10.65 per hr

Resolution was unanimously adopted.

16. Suny Mellawa is coordinating a Marketing Internship with William Paterson University with a possible Autumn 2019 start.

17. The next Work Session meeting will be on March 5th at 6:30 PM.

18. Suggestions for Librarian Appreciation Week in April were discussed.

19. Suny Mellawa offered and Stephanie Urgovitch seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of January 30, 2019 of the Garfield Free Public Library Board of Trustees was adjourned at 8:50 PM.

Resolution was unanimously adopted.

Respectfully submitted,

Donna Miller
Trustee Secretary