

MINUTES
GARFIELD PUBLIC LIBRARY

Board of Trustees

Library Office

REGULAR MEETING
Wednesday
May 31, 2017

1. The regular meeting of Wednesday, May 31, 2017 was called to order at 7:02 PM by President, Ruth Springer.
2. President Ruth Springer asked for the Roll Call:

Present:

President, Ruth Springer
Vice President Erjon Gjoci
Director, Mary Jo Jennings
Secretary, Donna Miller
Stephanie Urgovitch
Alternate for Superintendent Perrapato TBA
Mayor Richard Rigoglioso arrived 7:34pm
Alternate for Mayor Rigioglioso, Jorge Ventura arrived 7:52 pm

Absent:

Treasurer, Reginald Buggs, Sr.

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
 - b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
 - c) filed with the City Clerk of the City of Garfield; and
 - d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.
4. It was moved by Erjon Gjoci seconded by Stephanie Urgovitch and unanimously carried to accept the Minutes from April 26, 2017, May 20, 2017 and May 3, 2017.
 5. It was moved by Donna Miller, seconded by Erjon Gjoci and unanimously carried to accept the treasurer's report from May 2017.

6. Communication:

a.) An email complaint was submitted by a patron regarding use of the teen room.

b.) An author, Sally Handley, a GHS of 1969 alumni, requests the use of the library for a meet and greet on Thursday, July 13, 2017 at no charge.

7. Community Room: None

8. Director's Report:

a) In the basement: the Historical Society is almost moved back in place. The remaining shelves still need to be cleaned before the library's things can be moved back. THEN we can open the Community to the public again.

b) The mezzanine shelves still need to be reinstalled but first our janitor is making sure all the stacks are secure before installing. I will be scheduling the Moving company to return the books to the mezzanine after all the shelves are installed.

c) The Director attended the Freddie Potter fundraiser on May 5th and the Rotary Beefsteak on May 11th with the Board President.

d) June 12 the director attended the special system council meeting where Rochelle Park was voted out of BCCLS membership.

e) The library hosted the Middle Students on May 12th so they could have a MURDER MYSTERY in the library. It was a huge success and they would like to do another one this year. Ms. Lauren worked with Ms. Beverly from the middle school to make this happen.

f) The Cub Scouts of Pack 250 visited the library June 22nd to earn part of a Merit badge.

g) June 24th the director attended a breakfast for the Mentor Program in North Bergen. Garfield Director is Mentor to Lodi's new Director.

It was moved by Erjon Gjoci seconded by Stephanie Urgovitch and unanimously carried to accept the director's report from April 2017.

9. Old Business:

a.) Security Cameras

Three bids have been acquired. The Director will contact the City Chief Financial Officer regarding the next procedure.

b.) Window and sum pump installation maybe delayed due to unsecured grant monies.

10. New Business:

a.) Part Time Retro Pay

Discussion was held on the differentiation between part-timers versus seasonal help and its implications. A review of accrued vacation pay and distribution schedule was held.

Erjon Gjoci offered and Mayor Richard Rigoglioso seconded and unanimously voted on the following resolution GPL – 09:

BE IT RESOLVED that part time library workers will receive 2% retro pay for 2015, 2016, 2017 and they will accrue vacation time according to the following formula for the three years as well.

Formula	
Hours worked divided by weeks	
times 2	up to Five years
times 3	After 5 Years
times 4	After 10 Years

b.) The Director is waiting for a list of Level II Librarian candidates from Civil Service.

c.) Strategic Planning Committee will present an updated outline. Community Outreach will be the focus.

11. Erjon Gjoci offered and Mayor Richard Rigoglioso seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of May 31, 2017 of the Garfield Free Public Library Board of Trustees was adjourned at 8:32 PM.

Resolution was unanimously adopted.

Respectfully submitted,

Donna Miller
Trustee Secretary