

MINUTES
GARFIELD PUBLIC LIBRARY

Board of Trustees

Library Office

REGULAR MEETING

Wednesday

June 17, 2015

1. The regular meeting of Wednesday, June 17th, 2015, was called to order at 7: 00 PM by President, Ruth Springer.

2. President, Ruth Springer asked for the Roll Call:

Present: President, Ruth Springer
 Director, Mary Jo Jennings
 Treasurer, Reginald Buggs, Sr
 Secretary, Donna Miller
 Alternate for Mayor Tana Raymond, Wanda Lowney
 Nicole Grillo
 Alternate for Superintendent Perrapato, Judith Mucha

Absent:

Vice President, James Miller

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
- b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- c) filed with the City Clerk of the City of Garfield; and
- d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.

1. It was moved by Nicole Grillo, seconded by Wanda Lowney and unanimously carried to accept the Minutes from May 27th, 2015.
2. It was moved by Reggie Buggs, seconded by Judith Mucha and unanimously carried to accept the treasurer's report from June, 2015.

3. Communication:

Thank you note from patron for use of computers that helped him get a job.

Verbal thank you from a patron passing CPA test due to study group that meets at the library.

4. Community Room: None

5. Director's Report:

- a) Director spoke at GHS District Resource night on June 3rd informing the parents what the library has to offer all ages and to promote Summer Reading at the Garfield Library. This year's theme is SUPER HEROES ! Every hero has a story.
- b) Director spoke with Sam Garofalo regarding the clogged downspouts on the side of the library facing the Boys and Girls Club. Mr. Garofalo will inform the Director if the DPW has the equipment to flush it out to the sewer or not.
- c) HVAC units are repaired and working.
- d) June 8th the Director met with another HVAC maintenance company for another estimate.
- e) BOOK SALE being held by the Friends of the Garfield Library will be Saturday June 27th from 10am to 5pm and Sunday June 28th from 1pm to 4 pm.

It was moved by Reggie Buggs, seconded by Nicole Grillo and unanimously carried to accept the director's report from June, 2015.

6. Old Business:

By-Laws were adopted.

2014 Union contract has been forwarded to the union board.

Strategic Planning Committee was appointed consisting of Reggie Buggs, Nicole Grillo, and Wanda Lowney. Discussion requesting board and director input for updating goals and plans. First draft due in September..

7. New Business:

Wanda Lowney offered and seconded Judith Mucha the following resolution

BE IT RESOLVED, that the Treasurer will be authorized to issue checks for payment for bills during July and August within the budgetary 2015 appropriation and subject to approval at the September 23, 2015 meeting.

Resolution was unanimously adopted.

8. Judith Mucha offered and Reginald Buggs seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of June 17th, 2015 of the Garfield Free Public Library Board of Trustees be adjourned at 8:20 PM.

Resolution was unanimously adopted.

Respectfully submitted,

Donna Miller
Trustee Secretary