

MINUTES  
GARFIELD PUBLIC LIBRARY

Board of Trustees

Library Office

REGULAR MEETING  
Wednesday  
March 25th, 2015 Revised

1. The regular meeting of Wednesday, March 25th, 2015, was called to order at 6:10 PM by President, Ruth Springer.
2. President, Ruth Springer asked for the Roll Call:  
  
Present:       President, Ruth Springer  
                  Vice President, James Miller arrived 6:55  
                  Secretary, Donna Miller  
                  Treasurer, Reginald Buggs, Sr  
                  Alternate for Mayor Tana Raymond, Wanda Lowney  
                  Director, Mary Jo Jennings  
  
Absent:        Nicole Grillo  
                  Alternate for Superintendent Nicholas Perrapato, Judith Mucha  
  
Closed session was from 6:10 until 7:02 PM to discuss a personnel issue.
3. President, Ruth Springer read the following statement:  
  
Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:
  - a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
  - b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
  - c) filed with the City Clerk of the City of Garfield; and
  - d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.
4. It was moved by Reggie Buggs, seconded by Jim Miller and unanimously carried to accept the Minutes from February 25<sup>th</sup>, 2015.
5. It was moved by Reggie Buggs, seconded by Wanda Lowney and unanimously carried to accept the Treasurer's report of March 25th.

6. Communications:
  - a) Thank You Card from Ashley Furniture for magazine donations
7. Community Room: None
8. Director's Report:
  - a) Friends of the Garfield Library has appointed Officers and will start 501 C (3) paperwork. Michele Reutty is President and has planned a BIG BOOK SALE for this April 24, 25, and 26<sup>th</sup>.
  - b) Friends of Karen Calandriello are having a Murder Mystery Dinner Fundraiser at the Royal Manor this Oct 8<sup>th</sup> tickets \$50 there will be a 50/50 and possible a few baskets to raffle off. They are doing an Ad Journal for the event where they plan on making most of their profit. PLEASE SUPPORT them as well as the Friends of the Garfield Library.
  - c) Director is working with the Reading Specialist regarding the Summer Reading list and still waiting to hear from the Middle School contact.
  - d) State Report was submitted on time.
  - e) New phones put in by City are working correctly. There will be a few more tweaks that we need to have done and all should be well.
  - f) Auditors are to arrive first week in April.
  - g) Director Jennings and Board Member Donna Miller read to several Pre-K classes on March 2<sup>nd</sup> for Dr Seuss Read Across America.

It was moved by Wanda Lowney, seconded by Reggie Buggs and unanimously carried to approve the Director's Report.

9. Old Business:
  - By-Laws Committee
  - Rough Draft will be sent for review.

10. New Business:
  - Pay Cards
  - It was moved by Jim Miller, seconded by Wanda Lowney to offer pay cards to out of county patrons at a yearly fee of \$200. Motion was unanimously approved.

Union Contract/2015 Salaries and Personnel will be addressed this year  
Ruth Springer appointed a Strategic Plan subcommittee consisting of Reggie Buggs, Wanda Lowney and Jim Miller.

11. Reggie Buggs offered and Wanda Lowney seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of March 25th, 2015 of the Garfield Free Public Library Board of Trustees be adjourned at 8:35 PM.

Resolution was unanimously adopted.

Respectfully submitted,

Donna Miller  
Trustee Secretary