

MINUTES  
GARFIELD PUBLIC LIBRARY

Board of Trustees

Library Office

REGULAR MEETING

Wednesday

October 30th, 2013

1. The regular meeting of Wednesday, October 30th 2013, was called to order at 7:20 PM by President, Ruth Springer.

2. President, Ruth Springer asked for the Roll Call:

Present:       President, Ruth Springer  
                  Secretary, Joan Murdock  
                  James Miller  
                  Alternate for Superintendent Nicholas Perrapato, Judith Mucha  
                  Director, Mary Jo Jennings

Absent:        Treasurer, Reginald Buggs, Sr  
                  Alternative for Mayor Joseph Delaney, Neida Colon  
                  Nicole Grillo

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
- b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- c) filed with the City Clerk of the City of Garfield; and
- d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.

4. It was moved by Joan Murdock, seconded by Jim Miller and unanimously carried to approve the Minutes of September 25<sup>th</sup> 2013.

5. It was moved by Joan Murdock, seconded by Jim Miller and unanimously carried to approve the Treasurer's Report of September 25th, 2013.

6. Communications: None

7. Community Room: Signature Place

8. Director's Report:

- a) Railings in the back of the library have been repainted. Paid by donation from anonymous donor.
- b) DPW repaired the curb in the back parking lot of the library before October 12<sup>th</sup>'s Harvest Festival.
- c) Harvest Festival had beautiful weather and was a success. One parent wanted to know if they could have this for every season. 4-H group netted \$80.00 towards supplies and field trips.
- d) DPW was called to repair the downstairs bathroom from continuous running. Our previous plumber was Hanzo Plumbing which is no longer.
- e) Director Jennings attended BCCLS System Council meeting on Oct 17<sup>th</sup> at Maywood.
- f) GHS Open House I received one new application for a library card.
- g) GHS Special Ed students were here Friday October 18<sup>th</sup> for library tour.
- h) Friends Breakfast was attended by the Director and Garfield Library has applied for mentoring for a Friends group.
- i) October 23 & 24 the Director gave a Library tour to a beginner and advanced ESL classes from North Bergen County group across the street.
- j) Director attended the YMAC's program Partners in Prevention launch meeting to prevent sexual abuse of children. The director will be taking the online training and scheduling the Library staff for the online training which is free for six months. I strongly encourage all the Trustees to also take the training and pass on the information to everyone they know.
- k) Garfield Library Hosted a BCCLS Director's Meeting on October 30<sup>th</sup> at 9:30 am
- l) The Director attended meeting for Veteran's Dinner on Nov 11<sup>th</sup> at the VFW at 6pm
- m) New Lounge furniture has arrived and was paid for with donations from the Women's Club of Garfield and the Garfield Chapter of AARP over the past two years.
- n) Director is looking into obtaining wireless printing for the laptop as well as a color printer before December 31, 2013.

It was moved by Judy Mucha seconded by Joan Murdock and unanimously carried to approve the Director's Report.

9. Old Business:

Grow Garfield/Harvest Fest

10. New Business:

- a) NJ State Aid check should arrive at the CFO by November 1<sup>st</sup> for \$13,378.00
- b) Library needs report to Mayor

11. Joan Murdock offered and Jim Miller seconded the following resolution:

BE IT RESOLVED, that Shilpa Shah be hired as a Temporary Part/Time Bookkeeper at the Rate of \$13.00 per hour starting November 1, 2013.

Resolution was unanimously adopted.

12. Judy Mucha offered and Joan Murdock seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of October 30<sup>th</sup>, 2013 meeting of the Garfield Free Public Library Board of Trustees be adjourned at 8:15 P.M.

Resolution was unanimously adopted.

Respectfully submitted,

Mary Jo Jennings  
Director