

MINUTES
GARFIELD PUBLIC LIBRARY

Board of Trustees

Library Office

REGULAR MEETING
Wednesday
September 25th, 2013

1. The regular meeting of Wednesday, September 25th 2013, was called to order at 7:00 PM by President, Ruth Springer.

2. President, Ruth Springer asked for the Roll Call:

Present: President, Ruth Springer
Treasurer, Reginald Buggs, Sr
Secretary, Joan Murdock
James Miller
Alternative for Mayor Joseph Delaney, Neida Colon
Director, Mary Jo Jennings

Absent:

Alternate for Superintendent Nicholas Perrapato, Judith Mucha

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
- b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- c) filed with the City Clerk of the City of Garfield; and
- d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.

4. It was moved by Joan Murdock, seconded by Reggie Buggs and unanimously carried to approve the Minutes of June 26, 2013, July 30th, 2013 and August 19th 2013.

Jim Miller arrived 7:10pm

5. It was moved by Jim Miller, seconded by Joan Murdock and unanimously carried to approve the Treasurer's Report of August 31, 2013.

6. Communications:

- a) Read Appointment Letter for Nicole Grillo to the Board filling the remainder of Charles Janesak's term.
- b) Thank yous were received from the Miller and Mucha families for the sympathy card or basket sent at their time of loss.
- c) Resignation letter from Christopher Shupenko was read
- d) GHD invite to their Open House October 17th 2013.
- e) BCCLS requests that the Board of Trustees Vote on accepting/rejecting Maplewood Library membership application to BCCLS.
- f) BCCLS Friends Breakfast Trustees invitation Oct 22, 2013 at Season's

7. Community Room: None

8. Director's Report:

- a) Every Wednesday in July from 10am – 11:15 am, a Special Ed class of Approximately 7 children visited the library under their teacher's instruction.
- a) August 15th the Summer Reading Party was held with entertainment from the Sciencetellers. 45 children and 38 adults attended. Representative's from Spencer Bank, sponsors of the entertainment also attended.

Summer Reading

	<u>Registered</u>	<u>Member</u> (read at least 1 or more bks)
2013	181	79
2012	182	107
2011	119	86

- b) Garfield School District's Summer Reading lists kept the library busy with requests for books.
- c) September is National Library Card Sign Up Month and Director Jennings attended Back to School Night at #7 school getting new card applications for the students.
- d) Catherine Dodwell and Director Jennings attended an online Webinar for the Databases that are available through BCCLS.
- e) Director Jennings is participating in the Veteran's Dinner more details to come.
- f) BCCLS System Council was on September 19th 2013 at Franklin Lakes, membership for Maplewood Library is to be voted on.
- g) New Bicycle rack is up replacing the two broken racks.

It was moved by Reggie Buggs seconded by Neida Colon and unanimously carried to approve the Director's Report.

9. Old Business:

- a) Strategic Planning Meeting to be held Oct 24th.

10. New Business:

- a) Harvest Festival is October 12th, 2013 from 12 to 4 pm.
- b) NJ State Aid check should arrive at the CFO by November 1st.

11. It was moved by Joan Murdock, seconded by Reggie Buggs and carried with one Nay to approve the listing of Library Dates Closed for 2014 as follows:

Wed Jan 1, 2014
Mon Jan 20, 2014
Wed Feb 12, 2014
Mon Feb 17, 2014
Fri Apr 18, 2014
Sat Apr 19, 2014
Mon May 26, 2014
Sat Jun 28, 2014
Fri Jul 4, 2014
Sat Jul 5, 2014
Sat Jul 12, 2014
Sat Jul 19, 2014
Sat Jul 26, 2014
Sat Aug 2, 2014
Sat Aug 9, 2014
Sat Aug 16, 2014
Sat Aug 23, 2014
Sat Aug 30, 2014
Mon Sep 1, 2014
Mon Oct 13, 2014
Tue Nov 4, 2014
Tue Nov 11, 2014
Wed Nov 26, 2014 Early Closing 6 pm
Thu Nov 27, 2014 & Fri Nov 28, 2014
Wed Dec 24, 2014 & Thu Dec 25, 2014
Wed Dec 31, 2014

12. It was moved by Joan Murdock, seconded by Neida Colon and unanimously carried to approve the listing of Library Board Meeting Dates for 2014 as follows:

January 29

February 26

March 26

April 30

May 21

June 25

September 24

October 29

November 19

December 17

13. It was moved by Joan Murdock, seconded by Reggie Buggs and unanimously carried to approve BCCLS Membership for the Maplewood Library.
14. It was moved by Joan Murdock, seconded by Nicole Grillo and unanimously carried to approve Jim Miller as Vice President of the Library Board.
15. It was moved by Joan Murdock, seconded by Nicole Colon and unanimously carried to approve the the hiring of Christian Abreu as a Part Time Library Page at the rate of \$7.25 per hr as of September 9th, 2013.
16. Reggie Buggs offered and Joan Murdock seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of September 25th 2013 meeting of the Garfield Free Public Library Board of Trustees be adjourned at 8:30 P.M.

Resolution was unanimously adopted.

Respectfully submitted,

Mary Jo Jennings
Director