

MINUTES
GARFIELD PUBLIC LIBRARY

Board of Trustees

Library Office

REGULAR MEETING
Wednesday
FEBRUARY 27th, 2013

1. The regular meeting of Wednesday, February 27th, 2013, was called to order at 7:05 PM by President, Ruth Springer.

2. President, Ruth Springer asked for the Roll Call:

Present: President, Ruth Springer
 Vice President, Charles Janesak
 Joan Murdock
 Alternative for Mayor Joseph Delaney, Neida Colon
 Alternate for Superintendent Nicholas Perrapato, Judith Mucha
 Director, Mary Jo Jennings

Absent: Treasurer, Reginald Buggs, Sr
 James Miller

3. President, Ruth Springer read the following statement:

Pursuant to the Open Public Meeting Act, Chapter 231, Laws of 1976, adequate written notice of this meeting, together with the agenda of this meeting is to be:

- a) permanently posted on the Board's officially designated public bulletin board, located in the Garfield Public Library lobby, 500 Midland Avenue, in the City of Garfield,
- b) delivered to the Passaic Herald News, and the Community News, newspapers circulating in the City of Garfield,
- c) filed with the City Clerk of the City of Garfield; and
- d) mailed to all persons, if any, who have requested said notice, pursuant to Section 14 of Chapter 231, Laws of 1976.

4. It was moved by Charles Janesak, seconded by Judith Mucha and unanimously carried to approve the Minutes of January 30th, 2013.

5. It was moved by Charles Janesak, seconded by Joan Murdock and unanimously carried to approve the Partial Treasurer's Report of January 30th, 2013 without Salary, wages and benefits.

6. Communications: City Hall Letter Appointment of New Trustees Joan Murdock
7. Community Room: None
8. Director's Report:
 - a) Neida Colon met with Kinjal Shah and the Director on Saturday Jan 26, 2013 to work on QuickBooks pertaining to the incorrect reporting of Salary, Wages and Health Benefits to the Budget page.
 - b) Director attended meeting at City Hall on Jan 15 for department heads to improve customer service in all departments, have departments help each other without waiting to be told, to treat citizens and co-workers courteously and professionally.
 - c) Director will be attending Advisory Board meeting at the Pre-K on Jan 31, 2013.
 - d) Another email was sent to potential Friends of the library with no response. I will attempt calling next.

It was moved by Charles Janesak, seconded by Judith Mucha and unanimously carried to approve the Director's Report.

9. Old Business:
 - a) Friends of the Library – nobody replied to the second email sent by the Director. Phone calls will be attempted.
10. New Business:
 - a) It was moved by Judith Mucha, seconded by Neida Colon and unanimously carried to retain current office with the exception of Secretary being replaced by Joan Murdock.

11. Charles Janesak offered and Joan Murdock seconded the following resolution:

BE IT RESOLVED, that the Regular Meeting of February 27th meeting of the Garfield Free Public Library Board of Trustees be adjourned at 7:50 P.M.

Resolution was unanimously adopted.

Respectfully submitted,

Mary Jo Jennings
Director