

# REQUIRED DOCUMENTATION FOR GARFIELD RESIDENTIAL PARKING PERMITS

1. **VALID DRIVER'S LICENSE** WITH CURRENT GARFIELD ADDRESS (NO PO BOX ADDRESS)-ONLINE MVC UPDATE ACCEPTED ALONG WITH VALID LICENSE;
2. **VALID REGISTRATION** WITH CURRENT GARFIELD ADDRESS (NO PO BOX ADDRESS)-ONLINE MVC UPDATE ACCEPTED ALONG WITH VALID REGISTRATION;
3. **VALID INSURANCE CARD** WITH CURRENT GARFIELD ADDRESS (NO PO BOX ADDRESS);
4. **CURRENT PROOF OF RESIDENCE** WITH NAME & ADDRESS OF RESIDENT/REGISTERED OWNER, DATED WITHIN 60 DAYS OF THE CURRENT DATE
  - (PO BOX ADDRESSES ARE NOT ACCEPTED).
  - PSE&G AND CABLE BILLS MUST BE THE ENTIRE FIRST PAGE, SHOWING BOTH MAILING AND SERVICE ADDRESSES AS THEY MUST MATCH.

## ACCEPTABLE DOCUMENTS FOR PROOF OF RESIDENCE ARE:

PSE&G BILL (ENTIRE FIRST PAGE) OR LETTER FROM PSE&G, CABLE BILL (ENTIRE FIRST PAGE) OR INSTALLATION CONTRACT, VERIZON FIOS, DIRECT TV, DISH TV, PHONE BILL, IRS STATEMENT, FAMILY CARE STATEMENT, SOCIAL SERVICES NOTICE, MEDICARE/MEDICAID STATEMENT, LIFE INSURANCE/HEALTH INSURANCE BILL, PENSION/401-K STATEMENTS, MEDICAL/HOSPITAL BILL, STUDENT LOAN BILL, CREDIT CARD BILL, BANK STATEMENT OR BANK LETTER. IF YOUR BILLS ARE ONLINE, LOG INTO YOUR ACCOUNT AND DOWNLOAD YOUR CURRENT BILL OR STATEMENT AND UPLOAD THE DOCUMENT TO YOUR APPLICATION.

## THE FOLLOWING DOCUMENTS WILL NOT BE ACCEPTED AS PROOF OF RESIDENCE:

TAX, WATER OR SEWER BILLS, MORTGAGE STATEMENTS, CAR INSURANCE BILLS, CAR PAYMENT BILLS, PASSPORTS, JUNK MAIL, E-Z PASS STATEMENTS OR NOTICES, COURT NOTICES, APARTMENT LEASES, CHECKS, EMAIL SCREENSHOTS, PSE&G DASHBOARD PRINTOUTS/SCREENSHOTS, OR POST OFFICE CHANGE OF ADDRESS LABELS OR NOTICES.

5. **A DWELLING CERTIFICATE** MUST BE ON FILE WITH THE FIRE PREVENTION BUREAU IN ACCORDANCE WITH CITY ORDINANCE #2213 BEFORE A PARKING PERMIT WILL BE ISSUED. NEW RESIDENTS CAN EMAIL A COPY OF THEIR ENTIRE SIGNED LEASE TO THE [FIRE PREVENTION BUREAU](#) TO OBTAIN YOUR DWELLING CERTIFICATE. THE NAMES OF ALL OCCUPANTS (ADULTS AND CHILDREN WITH AGES, IF APPLICABLE) IS REQUIRED.

ALL THE ABOVE LISTED DOCUMENTS MUST REFLECT THE CURRENT GARFIELD ADDRESS AND MUST BE PROVIDED BEFORE A RESIDENTIAL PERMIT CAN BE APPROVED. DETAILED INFORMATION REGARDING GARFIELD RESIDENTIAL PARKING PERMITS AND IMPORTANT LINKS THAT MAY HELP WITH OBTAINING YOUR PARKING PERMIT CAN BE FOUND ON OUR WEBSITE AT [HTTP://WWW.GARFIELDNJ.ORG/DEPARTMENTS/PARKING-PERMIT-REGISTRATION](http://www.garfieldnj.org/departments/parking-permit-registration)

ANY VEHICLE THAT DOES NOT HAVE AN ACTIVE PERMIT IN THE PASSPORT PARKING PROGRAM WILL NEED TO PURCHASE AN [OVERNIGHT PERMIT](#) TO AVOID A SUMMONS. OVERNIGHT PERMITS ARE PURCHASED AT [PPPRK.COM](http://pprk.com), (OR YOU CAN DOWNLOAD THE PASSPORT APP FROM [GOOGLE PLAY](#) OR THE [APP STORE](#)). ENTER ZONE **86200** WHEN PROMPTED. THIS NUMBER IS SPECIFIC TO GARFIELD, NJ. THE COST FOR THIS PERMIT IS \$5.00 AND EXPIRES AT 6AM DAILY.