

**RE-ORGANIZATION MEETING  
OF THE  
GARFIELD MAYOR AND COUNCIL  
JANUARY 5, 2024  
6:30P.M.**

**1. CALL TO ORDER:**

**2. STATEMENT OF COMPLIANCE:**

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing a special meeting notice in The Record and Herald News and by posting such notice in the office of the City Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on November 20, 2023 and published on November 27, 2023.

**3. ROLL CALL:**

**4. PRAYER & FLAG SALUTE:**

**5. APPROVAL OF MINUTES:**

December 19, 2023 – Regular Meeting  
December 19, 2023 – Work Session  
December 19, 2023 – Executive Session  
December 28, 2023 – Special Meeting

**6. FIREMATIC RE-ORGANIZATION**

R-01-24                      Commendation to Fire Chief Anthony Swistak

**7. SELECTION OF COUNCIL REPRESENTATIVE TO THE REDEVELOPMENT AGENCY:**

R-02-24                      Selection of Council Representative to the Redevelopment Agency

**8. SELECTION OF COUNCIL REPRESENTATIVE TO THE PLANNING BOARD:**

R-03-24                      Selection of Council Representative to the Planning Board

**9. ORDINANCES:        SECOND READING**

R-04-24                      Introduce Ord. #3020  
**AN ORDINANCE TO AMEND PART I, ADMINISTRATIVE LEGISLATION, CHAPTER 23, FIRE DEPARTMENT, ARTICLE II, ALLOWANCES FOR EXEMPT FIREMEN, OF THE REVISED GENERAL ORDINANCES OF THE CITY OF GARFIELD**

R-05-24                      Introduce Ord. #3021  
**AN ORDINANCE TO FIX THE SALARY, WAGES, AND COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE CITY OF GARFIELD, BERGEN COUNTY, NEW JERSEY**

**10. CONSENT AGENDA:**

- R-06-24 Open Public Meetings Act
- R-07-24 Declaration of Official Newspapers
- R-08-24 Annual Notice of Public Meeting Calendar
- R-09-24 Designation of Official Depositories
- R-10-24 Cash Management Plan
- R-11-24 Affirming the City of Garfield’s Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public That Come into Contact with Municipal Employees, Officials and Volunteers
- R-12-24 2024 Temporary Budget Appropriations
- R-13-24 Establishing Petty Cash Funds
- R-14-24 Appointment of Public Agency Compliance Officer (PACO)
- R-15-24 Appoint Fund Commissioner and Alternate
- R-16-24 Appointing Certain Professional Appointments Pursuant to the New Jersey Local Unit Pay to Play Law
- R-17-24 Resolution Regarding Municipal Aid Plan & Rapid Deployment Force Interlocal Service Agreement
- R-18-24 Approving to Fix the Rate of Interest to be Charged on Delinquent Taxes or Assessments
- R-19-24 Authorizing Third-Party Payroll Services
- R-20-24 Approving Authority to Award Windowing Contracts Between \$17,500 to \$44,000 to the Qualified Purchasing Agent
- R-21-24 Appointment of Garfield Housing Authority Member
- R-22-24 Appointment of Library Board of Trustees Member
- R-23-24 Appointment of Zoning Board of Adjustment Member
- R-24-24 Appointment of Zoning Board of Adjustment Member
- R-25-24 Appointment of Zoning Board of Adjustment Alternate Member
- R-26-24 Appointment of Zoning Board of Adjustment Alternate Member
- R-27-24 Authorizing Re-Appointment of Zoning Board of Adjustment Alternate Member
- R-28-24 Appointment of Event Planning and Recreation Advisory Committee Member
- R-29-24 Appointment of Event Planning and Recreation Advisory Committee Member
- R-30-24 Appointment of Event Planning and Recreation Advisory Committee Member
- R-31-24 Appointment of Event Planning and Recreation Advisory Committee Member
- R-32-24 Approving 2024 Cannabis Licenses
- R-33-24 Authorizing the CFO To Transmit Redemption and Premium Sums to the Purchaser of a Tax Sale Certificate Upon Redemption
- R-34-24 Resolution to Approve the Consent Agenda

**11. MAYORAL APPOINTMENTS:**

Sun Mellawa – Planning Board Alternate – 2-year term

**12. PUBLIC HEARING:**

**13. MAYOR & COUNCIL REPORTS:**

**14. ADJOURNMENT:**

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-01-24**

**RESOLUTION BY:**

**SECONDED BY:**

**COMMENDATION TO FIRE CHIEF ANTHONY SWISTAK**

**WHEREAS**, Anthony Swistak has served as Fire Chief of the Garfield Volunteer Fire Department for the year 2023; and

**WHEREAS**, the services rendered to the citizens and taxpayers of the City of Garfield have been such as to be above and beyond the ordinary call of duty; and

**WHEREAS**, under the jurisdiction of Anthony Swistak the Garfield Volunteer Fire Department maintained its high standard of service and devotion to duty with respect to protection of life and property of the citizens and taxpayers of the City of Garfield, all of this be in keeping with the highest traditions of the standards set for fire service; and

**WHEREAS**, the City Council of the City of Garfield desires to express its appreciation to Fire Chief Anthony Swistak for his singular devotion and dedication to the fire service of the City of Garfield;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Garfield, Bergen County, New Jersey, that Fire Chief Anthony Swistak be and is hereby commended for the excellent service he has rendered to the citizens and taxpayers of the City of Garfield during his tenure as Chief of the Volunteer Fire Department; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be spread upon the minutes of the City of Garfield and that a certified copy of this approved resolution also be included in the personnel jacket of Fire Chief Anthony Swistak.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-02-24**

**RESOLUTION BY:**

**SECONDED BY:**

**SELECTION OF COUNCIL REPRESENTATIVE TO THE REDEVELOPMENT  
AGENCY**

**WHEREAS**, Deputy Mayor Delaney, was appointed to the Redevelopment Agency; and

**WHEREAS**, said term of office has expired and it is the pleasure of the Mayor and Council to reappoint Deputy Mayor Delaney;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Garfield, Bergen County, New Jersey, that Deputy Mayor Delaney be and is hereby appointed as a member of the Redevelopment Agency, for a one-year term, term ending December 31, 2024.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-03-24**

**RESOLUTION BY:**

**SECONDED BY:**

**SELECTION OF COUNCIL REPRESENTATIVE TO PLANNING BOARD**

**WHEREAS**, Councilman Romi Herrera, was appointed to the Planning Board as a Class III Member; and

**WHEREAS**, said term of office has expired and it is the pleasure of the Mayor and Council to reappoint Councilman Romi Herrera;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Garfield, Bergen County, New Jersey, that Councilman Romi Herrera be and is hereby appointed as a Class III Member of the Planning Board, for a one-year term, term ending December 31, 2024.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_

Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-04-24**

**RESOLUTION BY:  
SECONDED BY:**

**INTRODUCE ORDINANCE #3020  
SECOND READING**

**WHEREAS**, a public notice has been given by the City Clerk that an ordinance entitled:

**AN ORDINANCE TO AMEND PART I, ADMINISTRATIVE LEGISLATION, CHAPTER 23, FIRE DEPARTMENT, ARTICLE II, ALLOWANCES FOR EXEMPT FIREMEN, OF THE REVISED GENERAL ORDINANCES OF THE CITY OF GARFIELD**

was introduced and passed at a meeting held on Tuesday, December 19, 2023 and that further consideration of this ordinance would be taken up at this meeting; and

**WHEREAS**, all persons interested in said ordinance were given an opportunity to be heard concerning the same;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Garfield, that said ordinance pass on final reading.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO.: 3020**

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**AN ORDINANCE TO AMEND PART I, ADMINISTRATIVE LEGISLATION, CHAPTER 23, FIRE DEPARTMENT, ARTICLE II, ALLOWANCES FOR EXEMPT FIREMEN, OF THE REVISED GENERAL ORDINANCES OF THE CITY OF GARFIELD**

**WHEREAS**, statutory authority provides that the Mayor and Council for the City of Garfield by Ordinance may provide contribution to the City Fire Department; and

**WHEREAS**, the annual clothing allowance serves an integral role in providing comfort and safety to members of the Fire Department as well as to the citizens of the City of Garfield;

**WHEREAS**, the Mayor and Council finds it is in the best interest of the City to increase the contribution to the clothing allowance for current members.

**NOW, THEREFORE, BE IT ORDAINED**, by the Governing Body of the City of Garfield, that Part I, Administrative Legislation, Chapter 23, Fire Department, Article II, Allowances for Exempt Firemen, is hereby amended as follows:

Section 1. The current text of City Ordinance, Part I, Administrative Legislation, Chapter 23, Fire Department, Article II, Allowances for Exempt Firemen, is hereby amended to include the following:

**§ 23-16: Firemen serving 21 or more years.**

Each member of the several fire companies in the City of Garfield who shall have become exempt from further duty subsequent to January 1, 1971, and who shall have served as an active volunteer fireman doing public fire duty with a minimum attendance to such duty of not less than 25% and who shall have continuously performed such services for not less than 21 years, shall, upon the faithful completion of such period of service, thereafter be entitled to receive the annual clothing allowance equal to that of an active fireman that was established upon their retirement and/or exemption and not be subject to the increases, if any, established thereafter.

Section 2. Any article, chapter, section, paragraph, subsection, clause, or other provision of the Code inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

Section 3. In case, for any reason, any portion or provision of this Ordinance shall be held to be unconstitutional or invalid, the same shall not affect any other portion or provision of this Ordinance, except so far as the portion or provision so declared unconstitutional or invalid shall be severed from the remainder or any portion thereof.

ATTEST: \_\_\_\_\_

Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

APPROVED: \_\_\_\_\_

Richard Rigoglioso, Mayor

Introduced: December 19, 2023

Adopted:

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-05-24**

**RESOLUTION BY:**

**SECONDED BY:**

**INTRODUCE ORDINANCE #3021  
SECOND READING**

**WHEREAS**, a public notice has been given by the City Clerk that an ordinance entitled:

**AN ORDINANCE TO FIX THE SALARY, WAGES, AND COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE CITY OF GARFIELD, BERGEN COUNTY, NEW JERSEY**

was introduced and passed at a meeting held on Tuesday, December 19, 2023 and that further consideration of this ordinance would be taken up at this meeting; and

**WHEREAS**, all persons interested in said ordinance were given an opportunity to be heard concerning the same;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Garfield, that said ordinance pass on final reading.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
ORDINANCE NO.: 3021**

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**AN ORDINANCE TO FIX THE SALARY, WAGES, AND COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE CITY OF GARFIELD, BERGEN COUNTY, NEW JERSEY**

**WHEREAS**, pursuant to N.J.S.A. 40A:9-1 65, the City must set salaries and state all compensation and benefits for non-contractual officers and employees, statutory employees and elected officials not directly subject to duly adopted collective bargaining agreements by separate ordinance; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Garfield, County of Bergen, State of New Jersey as follows:

**SECTION 1.** The salary, wages, and compensation to be paid the following officers and employees of the City of Garfield, be and the same are hereby established as set forth as Exhibit A attached hereto.

**SECTION 2. Longevity.**

A. In addition to the foregoing compensation, all full-time officers and employees of the City of Garfield identified in this Ordinance, except for the Chief of Police, Sewer Water Facilities Manager, Assist. Water Supervisor, Assist. Water Superintendent, Superintendent/ Streets and Public Works, Supervisor of Streets and Public Works, Recreation Director, Assist. Municipal Parks Superintendent, hired on or before July 1, 1999 shall be entitled to longevity and compensation in the amount of:

- 4% of base salary for employment of not less than five (5) years through the end of the ninth (9th) year;
- 5% of base salary for employment beginning on the tenth (10th) year through the end of the fifteenth (15th) year;
- 6% of base salary for employment beginning with the sixteenth (16th) year through the end of the nineteenth (19th) year;
- 7% base salary for employment beginning with the twentieth (20th) year and annually thereafter.

Employees identified in this Ordinance hired on or after July 1, 1999 shall not be eligible for longevity compensation.

**SECTION 3. Fringe and Healthcare Benefits.**

All full-time officers and employees of the City of Garfield identified in this Ordinance, except for the Chief of Police, Sewer Water Facilities Manager, Assist. Water Supervisor, Assist. Water Superintendent, Superintendent/ Streets and Public Works, Supervisor of Streets and Public Works, Recreation Director, Assist. Municipal Parks Superintendent shall be entitled to the same fringe benefits as set forth in the then-in-effect Collective Bargaining Agreement by and between the City of Garfield and United Public Service Employees Union, including but not limited to the accrual of vacation and sick time. The same health benefits shall also be provided subject to the contribution requirements set forth in the 2018-2022 Collective Bargaining Agreement by and between the City of Garfield and United Public Service Employees Union.

**SECTION 4. Chief of Police Fringe Benefits.**

Any person appointed and serving under the title of Chief of Police shall be entitled to and receive fringe benefits as set forth in an Agreement between the Chief of Police and the City of Garfield. The salary established in the Agreement shall be final and the Chief of Police shall not be eligible for an additional or supplemental salary payments. The Agreement shall set forth the accrual of vacation and sick time, but the Chief of Police shall have no entitlement to overtime or compensatory time; however, the Chief of Police shall retain any compensation of overtime

he/she may have accrued as a police officer prior to their appointment as the Chief of Police. The same health benefits shall also be provided subject to the contribution requirements set forth by the Agreement and/or statute.

**SECTION 5. Sewer Water Facilities Manager, Assist. Water Supervisor, Assist. Water Superintendent, Superintendent/ Streets and Public Works, Supervisor of Streets and Public Works, Recreation Director, Assist. Municipal Parks Superintendent Fringe Benefits.**

Any person employed and serving as Facilities Manager, Assist, Water Supervisor, Assist. Water Superintendent, Superintendent/Street and Public Works, Recreation Director, Assist. Municipal Parks Superintendent shall be entitled to the same fringe benefits as set forth in the then-in-effect Collective Bargaining Agreement by and between The City of Garfield Bergen County, N.J. and Teamsters Local Union No. 469, an Affiliate of the International Brotherhood of Teamsters, including but not limited to the accrual of vacation and sick time; excluding clothing allowance and any additional pay for endorsements, including but not limited to CDL and tanker endorsements. The same health benefits shall also be provided subject to the contribution requirements set forth in the then-in-effect Collective Bargaining Agreement by and between The City of Garfield Bergen County, N.J. and Teamsters Local Union No. 469.

**SECTION 6. Repealer.**

All ordinances and parts of Ordinance in conflict with or inconsistent with this ordinance be and the same are hereby repealed but to the extent of such conflict or inconsistency.

**SECTION 7. Effective Date**

This Ordinance shall take effect twenty (20) days after the final passage, provided notice of same has been duly published as required by law. This Ordinance shall have a retroactive effect to November 20, 2023, to the extent necessary, as specified in applicable appointment letters.

ATTEST: \_\_\_\_\_

Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Introduced: December 19, 2023

Adopted:

APPROVED: \_\_\_\_\_

Richard Rigoglioso, Mayor

**EXHIBIT A**

	2024		2025	
	Min	Max	Min	Max
<b>Statutory</b>				
Municipal Clerk	100,000	206,062	100,000	212,244
Chief Finance Officer* (*Chief Finance Officer/QPA/ Treasurer)	49,000	137,917	49,000	142,055
Chief Assessor	40,000	48,695	40,000	50,156
Municipal Tax Collector	65,000	90,177	65,000	92,882
<b>Governing Body</b>				
Council Member	7,531	8,564	7,531	8,821
Mayor	7,531	13,817	7,531	14,232
<b>City Manager's Office</b>				
City Manager	20,000	42,887	20,000	44,174
Assistant Affirmative Action EOO	1,200	1,273	1,200	1,273
Executive Secretary (Exec./Confidential)	33,000	67,091	33,000	69,104
<b>City Clerk's Office</b>				
Executive Secretary (Exec./Confidential)	33,000	62,000	33,000	63,860
<b>Others</b>				
Attorney - BD of Adjustment	5,490	6,061	5,490	6,061
Secretary/Clerk - BD of Adjustment (effective 10/4/21)	6,000	6,000	6,000	6,000
Attorney - Planning Board	6,774	6,774	6,774	6,774
Secretary/Clerk - Planning Board (effective 10/4/21)	6,000	6,000	6,000	6,000
Veterans Officer	3,821	4,055	3,821	4,055
Emergency Management Coordinator	5,000	5,411	5,000	5,573
Deputy Emergency Management Coordinator(s)	1,000	1,082	1,000	1,114
P/T Fire Inspectors	\$29.10 per hour	\$32.77 per hour	\$29.10 per hour	\$32.77 per hour
P/T Recreation Counselors	\$15.45 per hour	\$15.45 per hour	\$15.45 per hour	\$15.45 per hour
P/T Lunch Program Monitor	\$15.45 per hour	\$15.45 per hour	\$15.45 per hour	\$15.45 per hour
P/T Recreation Teachers	\$21.23 per hour	\$23.93 per hour	\$21.23 per hour	\$23.93 per hour
Summer Teacher /Supervisor	\$25.00 per hour	\$25.00 per hour	\$25.00 per hour	\$25.00 per hour
<b>Finance Department</b>				
Confidential Finance Assistant	33,000	61,800	33,000	63,654

<b>Building/Fire Prevention Department</b>				
Construction Official/Plumbing Sub-code /Flood Plain Manager/Multi-Dwelling Inspector/Bldg. Inspector/Code Enforcement/Zoning Officer – Garfield Code 341-59/Bldg. Sub-Code/ Plumbing Sub-code/Plumbing Inspector Fire Sub-Code/Elect. Sub-Code (effective 8/1/23)	50,000	162,106	50,000	166,969
Fire Safety Official – Garfield Code 39-78-39-81 (Part-time effective 1/1/2022)/Multi-Dwelling Inspector	35,000	51,000	35,000	53,045
<b>Municipal Court</b>				
Municipal Magistrate	57,239	72,029	57,239	72,029
Muni. Court Administrator	65,000	113,861	65,000	117,277
Municipal Prosecutor	32,000	41,132	32,000	41,132
Public Defender	4,176	5,715	4,176	5,715
Alternate Municipal Prosecutor	10,000	10,000	10,000	10,000
P/T Constable	\$25.00 per hour	\$27.00 per hour	\$25.00 per hour	\$27.00 per hour
Alternate Public Defender	\$65 per diem	\$65 per diem	\$65 per diem	\$65 per diem
Shared Service Court Administrator	10,000	10,000	10,000	10,000
<b>Department of Health</b>				
Health Physician	10,000	17,777	10,000	17,777
Registrar	40,000	44,558	40,000	45,895
Social Worker	\$35 per hour	\$35 per hour	\$35 per hour	\$35 per hour
<b>Police Personnel</b>				
Crossing Guards (Hired prior to 8/1/2023)	\$20.11 per hour	\$22.65 per hour	\$20.11 per hour	\$22.65 per hour
Crossing Guards (Hired after 8/1/2023)	9,000	12,000	9,000	12,000
Police Chief	170,357	269,000	170,357	277,070
<b>Water Dept.</b>				
Sewer/Water Facilities Manager	100,000	129,854	100,000	133,750
Assist Water Supervisor	65,000	65,000	65,000	65,000
Assist Water Superintendent	70,000	99,289	70,000	102,268
Water Collector	3,000	5,305	3,000	5,464
<b>DPW</b>				
Superintendent/ Streets and Public Works	90,000	144,936	90,000	149,285
Supervisor of Streets and Public Works	70,000	80,000	70,000	80,000

<b>Recreation</b>				
Recreation Director (if Full-time)	66,500	75,000	66,500	77,250
Recreation Director (if Part-time)	25,000	30,000	25,000	30,900
Assist Municipal Parks Superintendent	75,000	91,980	75,000	94,739
Municipal Park Maintenance (if Part-time Recreation Director)	\$1,000	\$10,000	\$1,000	\$10,000
<b>Unclassified</b>				
Tax Assessing Aide	33,000	75,075	33,000	77,327
Part-time Employees	\$15.45 per hour	\$60 per hour	\$15.45 per hour	\$60 per hour

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-06-24**

**CONSENT AGENDA**

**RESOLUTION BY:**

**SECONDED BY:**

**OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, Chapter 231 of the Public Laws of 1975, known as the Open Public Meetings Act, was approved on October 21, 1975 to become effective on January 19, 1976; and

**WHEREAS**, said law requires the fixing of regular meetings of the Governing Body of the City of Garfield for the calendar year 2024 and the giving of adequate notice thereof to the public and to the press; and

**WHEREAS**, Section 14 of said law provides that any person may request that the Governing Body mail to him or her copies of any regular meeting schedule or revisions thereof and written advance notice of at least forty-eight (48) hours of the agenda (to the extent known) and the time, date and location of any regular, special or re-scheduled meeting upon prepayment of a reasonable sum as may be fixed by resolution of the Governing Body to cover the cost of providing such notice;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Garfield, County of Bergen, State of New Jersey, as follows:

1. The Regular Public Meetings and/or Executive Meetings of the Governing Body of the City of Garfield for the calendar year 2024 shall be held, generally, on the fourth Tuesday of each month, with the exception of legal holidays and during the summer schedule. Formal action will be taken.
2. The Regular Scheduled Work Sessions and/or Executive Meetings of the Governing Body for the calendar year 2024 shall be held, generally, on the second Tuesday of each month with the exception of legal holidays and during the summer schedule. Formal action may be taken at said work session meetings.
3. All the meetings regularly scheduled, as set forth in paragraphs 1 and 2 above, shall be held in the Municipal Building of the City of Garfield, New Jersey.
4. All persons who request that the Governing Body mail copies of this meeting schedule, and any revisions thereto, and any written forty-eight (48) hour advance notice of the agenda to the extent known, and the time, date and location of any regular, special or re-scheduled meeting, shall be mailed such notices upon prepayment by such persons of the sum of \$15.00 to the City Clerk. The City Clerk shall further prepare a list of such persons and shall mail the requested notices in accordance with the provisions of the Open Public Meetings Act.
5. All persons who request copies of minutes of any of said meeting shall receive such copies upon payment to the City Clerk in the amount of .05 cents for letter sized paper and .07 cents for legal sized paper.
6. The Record and Herald News of Woodland Park, NJ are hereby designated as the newspapers which shall receive all notices required to be sent pursuant to the provisions of Chapter 231 of the Public Laws of 1975.
7. The Schedule of Business for meetings and actions shall be as follows:
  - A. Roll Call
  - B. Flag Salute
  - C. Approval of minutes
  - D. Proclamations
  - E. Special reports, presentations, or public hearings to be called in order of appointment

- F. Special resolutions
  - G. Introduction and passage of ordinances
  - H. Consent Agenda
  - I. Public Hearing (Open to the public allowing a 3-minute time frame)
  - J. Mayor & Council comments
  - K. Adjournment
8. A copy of this Resolution shall be forwarded, forthwith, to the newspapers aforesaid by the City Clerk. The City Clerk shall file a copy thereof in her office and shall post the same in a public place reserved for such announcements within the municipality.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-07-24**

**CONSENT AGENDA**

**RESOLUTION BY:**  
**SECONDED BY:**

**DECLARATION OF OFFICAL NEWSPAPERS**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the North Jersey Media Group, The Record and Herald News of Woodland Park, be adopted as the official newspapers for the City of Garfield for the year 2024 and hereby directs all ordinances, legal advertisements, etc. to be published therein.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-08-24**

**CONSENT AGENDA**

**RESOLUTION BY:**  
**SECONDED BY:**

**ANNUAL NOTICE OF PUBLIC MEETING CALENDAR**

**WHEREAS**, in accordance with the Open Public Meeting Law, P.L. 1975, C. 231, the City Council of the City of Garfield must set forth in an Annual Notice a schedule of its meetings for the year 2024; and

**WHEREAS**, formal action by the Governing Body may be taken at any and all meetings advertised below for the calendar year 2024;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Garfield that the Mayor and Council shall meet during the year 2024 in the Council Chambers for its Regular Public Meetings and in the second floor Conference Room for Work Meetings in the Municipal Building, located at 111 Outwater Lane, Garfield, NJ in accordance with the following schedule:

**Work Meetings – 6:00PM**

January 9  
February 13  
March 12  
April 9  
May 14  
June 11  
July 23\* (Fourth Tuesday)  
August 20\* (Third Tuesday)  
September 10  
October 8  
November 12\*  
December 10

**Public Meetings – 6:00PM**

January 5 (Re-Organization)  
January 23  
February 27  
March 26  
April 23  
May 28  
June 18 (Third Tuesday)  
July 23\*  
August 20\* (Third Tuesday)  
September 24  
October 22  
November 12\* (Second Tuesday)  
December 17 (Third Tuesday)

\*Regular Meeting to begin at 5:30PM, with Work Session to begin at 6:00PM (or immediately following the 5:30PM Regular Meeting, whichever is sooner).

**BE IT FURTHER RESOLVED**, that a copy of this Annual Notice be filed in the office of the Municipal Clerk, be posted on the bulletin board in the Municipal Building, be transmitted to the The Record and Herald News of Woodland Park and be legally advertised as required by law.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-09-24**

**CONSENT AGENDA**

**RESOLUTION BY:**  
**SECONDED BY:**

**DESIGNATION OF OFFICIAL DEPOSITORIES**

**WHEREAS**, by the Mayor and Council of the City of Garfield that the following shall be the depositories for the City of Garfield and that the custodian shall be Anders Hasseler Chief Financial Officer; and

**WHEREAS**, Spencer Savings, Clifton Savings Bank, TD Bank, Valley National, Bank of America, Wells Fargo, Investors Bank, Kearny Bank, Santander Bank, Columbia Savings, Hudson City Savings, Passaic Valley Water Commission, New Jersey Cash Management Program, Blue Foundry, Ocean First, Treasury Direct and any additional banking depository licensed to do business in New Jersey based on the discretion of the Chief Financial Officer be, and the same are designated as official depositories for investment purposes of all funds for the City of Garfield for the year 2024;

**NOW, THEREFORE, BE IT RESOLVED** that all disbursements shall be made by checks signed by Richard Rigoglioso, Mayor; Anders Hasseler, Chief Financial Officer and Erin Delaney, City Manager/City Clerk.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-10-24**

**CONSENT AGENDA**

**RESOLUTION BY:**

**SECONDED BY:**

**APPROVING CASH MANAGEMENT PLAN**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the following Cash Management Plan as submitted by the Chief Financial Officer, be and the same is hereby approved.

**Objective**

The purpose of the Cash Management Plan (“the Plan”) is to provide the City of Garfield (“the City”) with maximized current interest income earning that is consistent with providing liquidity and the preservation of principal. This plan is in compliance with the requirements of N.J.S.A. 40A:5-14, which regulates investments by county and local government units and is administered by the NJ Division of Local Government services.

The plan establishes the policies and administrative framework regarding cash flow budgeting, investments and financial institutions including banks and joint government investment programs as permitted by N.J.S.A. 40A:5-15.a and P.L. 1997, Chapter 148 enacted June 30, 1997.

**Accounts to be Covered**

The Mayor, City Manager, and Chief Financial Officer are hereby authorized as check signers for the accounts listed below for the City of Garfield. This Plan is intended to cover the deposits in the following governmental fund types and accounts:

Current Account  
Grant Accounts  
Trust Accounts  
General Capital Accounts  
Water Operating Account  
Water Capital Accounts  
Sewer Account  
Animal Control Account  
Unemployment Account  
Developer’s Escrow Account  
Net Payroll & Payroll Agency Accounts  
Police ICE & ICE NCF Accounts  
Affordable Housing/COAH Accounts  
Court Fines & Bail Accounts

**Authorized Investments**

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United State of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;

(4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;

(5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;

(6) Local government investment pools;

(7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P. L. 1977, c.281 (C.52:18A-90.4); or

(8) Agreements for the repurchase of fully collateralized securities if:

(a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;

(b) the custody of collateral is transferred to a third party;

(c) the maturity of the agreement is not more than 30 days;

(d) the underlying securities are purchased through a public depository as defined in section 1 of P. L. 1970, c.236 (C.17:9-41); and (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms, “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

(a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.

(b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and

(c) which has:

(i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

(ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

(a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;

(b) which is rated in the highest category by a nationally recognized statistical rating organization;

(c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities.

(d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments,

(e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of

interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Any official involved in the designation of depositories or in the authorizations for investments as permitted pursuant to section 8 of P.L. 1977, c.396 (C:40A:5-15,1), or any combination of the preceding, or the selection of an entity seeking to sell an investment to the local unit who has a material business or personal relationship with that organization shall disclose that relationship to the governing body of the local unit and to the Local Finance Board or a county or a municipal ethics board, as appropriate.

### **Cash Flow Budgeting**

The Plan acknowledges that an accurate cash flow budget is prerequisite to the effective management and utilization of the City's cash balances.

Prior to the beginning of each budget year the City Treasurer/CFO shall prepare a monthly projection of all anticipated receipts and disbursements for the major operating accounts of the City of Garfield for the coming year.

The information derived from the cash flow projections will be utilized by the Treasurer/CFO in designating an investment strategy that is consistent with the projections.

The anticipated cash requirements as evidenced by the projections when considered in conjunction with current and projected market trends for interest rates shall be used to construct an appropriate investment portfolio matrix. The portfolio shall be at all times cognizant of cash needs and market conditions as evidenced by the yield curve of eligible investment instruments.

In all cases of relationship with financial institutions, the Treasurer/CFO shall be aware, through the utilization of an external rating source, that the total amount of funds on deposit or invested with any single institution will be in accordance with parameters adopted annually to establish limits for deposit concentration among designated depositories.

The City reserves the right to reject quotations and withhold deposits from any institutions deemed by the Treasurer/CFO, based on data from the rating service, to be a financial risk.

### **Banking Relationships**

The City acknowledges that banking relationships help the foundations upon which an effective and efficient cash management program is constructed.

Relationships that involve the provision of specialized or customized services that the City deems essential should be evidenced in writing and should include information regarding fees and charges as well as methodology used to compensate the bank providing these services.

As required to implement the Plan, the City Treasurer/CFO is authorized to establish account relationships with designated depositories on the Treasurers/CFO's signature in accordance with the City's Administrative code to securely, efficiently, and expeditiously move fund amounts to the depositories accordingly, of certain employees that should be authorized to affect transfers between accounts and to affect investment on behalf of the City. Any Bank providing documentation of qualification under the Government Unit Deposit Protection Act and having an office in the City of Garfield shall be designated depository for the City Funds. However, the decision as to which bank shall receive those funds and in what concentration shall be made in accordance with guidelines adopted by the City based on information supplied by the external rating agency service utilized by the City to insure maximum safety of those funds.

To assure that the City is receiving fair and competitive value from its relationships, the City Treasurer/CFO will undertake, at least annually, a review and analysis of relationships. The review shall include, but not be limited to, an analysis of balances, fees, and charges, services provided, earnings credited and interest rates paid or allowed on accounts maintained by the City. Further, the City Treasurer/CFO shall examine at least twice a year the services offered and the charges and rates available for the provision thereof in the banking community to insure a competitive atmosphere for the acquisition of the state-of-the-art services for the City.

**Reports**

Annually, or at the discretion of the council, with concurrence with the Treasurer/CFO, shall prepare a report for the Governing Body which shall include a summary of all investment activity as well as a compilation of deposits by depository and account number. The report shall include all new accounts established, if any.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-11-24**

**CONSENT AGENDA**

**RESOLUTION BY:**

**SECONDED BY:**

**AFFIRMING THE CITY OF GARFIELD'S CIVIL RIGHTS POLICY WITH RESPECT  
TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES,  
VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC  
THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND  
VOLUNTEERS**

**WHEREAS**, it is the policy of the City of Garfield to treat the public, employees, prospective employees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to, the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act; and

**WHEREAS**, the Mayor and Council of the City of Garfield has determined that certain procedures need to be established in order to accomplish this policy;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Garfield as follows:

Section 1. No official, employee, appointee or volunteer of the City of Garfield by whatever title known, or any entity that is in any way a part of the City of Garfield shall engage, either directly or indirectly, in any act, including the failure to act, that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee, volunteer or entity is engaged in or acting on behalf of the City's business or using the facilities or property of the City.

Section 2. The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to, any volunteer organization or inter-local organization, whether structured as a governmental entity or private entity, that receives authorization or support in any way from the City to provide services that otherwise could be performed by the City.

Section 3. Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4. The City Manager shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5. No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6. The City Manager shall establish written procedures that require all officials, employees, appointees and volunteers of the City as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7. The City Manager shall establish a system to monitor compliance and shall report the results of the monitoring at least annually to the Mayor and Council.

Section 8. At least annually, the City Manager shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the City. This communication shall include a statement from the Mayor and Council expressing the unequivocal commitment to enforce this resolution. This summary shall also be posted on the City of Garfield's web site.

Section 9. This resolution shall take effect immediately.

Section 10. A copy of this resolution shall be published in the official newspaper of the City in order for the public to be made aware of this policy and the City's commitment to implementation and enforcement of this policy.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-12-24**

**CONSENT AGENDA**

**RESOLUTION BY:**  
**SECONDED BY:**

**2024 TEMPORARY BUDGET APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to the adoption of the 2024 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time provided;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council, City of Garfield, that the following temporary appropriations be approved as the temporary budget, which are effective January 1, 2024; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be transmitted to the Chief Financial Officer/City Finance Department.

I, Anders Hasseler, Chief Financial Officer for the City of Garfield do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Anders Hasseler, Chief Financial Officer

January 4, 2024  
Dated

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

City of Garfield Budget	
General Government:	
	2024 Temp (limited to 26.25%)
City Manager	
Salary and Wages	\$48,600.00
Other Expenses	\$36,225.00
Mayor and Council	
Salary and Wages	\$13,500.00
Other Expenses	
Municipal Clerk	
Salary and Wages	\$86,400.00
Other Expenses	\$9,975.00
Elections	\$6,825.00
Finance	
Salary and Wages	\$82,350.00
Other Expenses	\$9,450.00
Audit Services	\$20,000.00
IT Services	\$39,375.00
Tax Collector	
Salary and Wages	\$46,170.00
Other Expenses	\$21,262.50
Tax Assessment	
Salaries and Wages	\$36,450.00
Other Expenses	\$14,437.50
Reserve for Tax Appeals	\$6,562.50
Legal Services	
Other Expenses	\$59,062.50
Tax Court Appeal Counsel	\$6,562.50
Engineering Services	
Other Expenses	\$19,687.50
Municipal Land Use Law NJSA 40:55D-1	
Planning Board	
Salary and Wages	\$3,780.00
Other Expenses	\$4,200.00
Zoning Board of Adjustment	
Salary and Wages	\$3,510.00
Other Expenses	\$2,625.00

Uniform Construction Code	
Buildings Inspections	
Salaries and Wages	\$75,600.00
Other Expenses	\$30,187.50
Housing Inspection	
Salaries and Wages	\$47,250.00
Other Expenses	\$7,875.00
Other Insurance	\$472,500.00
Disability	\$2,625.00
Health Benefit Waiver	\$42,000.00
Employee Group Health	\$1,680,000.00
Unemployment Insurance	\$1,312.50
Public Safety	
Police	
Salaries and Wages	\$2,558,250.00
Other Expenses	\$91,875.00
Traffic Division	\$7,875.00
OEM	
Salaries and Wages	\$2,052.00
Other Expenses	\$8,662.50
Volunteer Fire Other Expenses	\$122,062.50
Fire Prevention	
Salaries and Wages	\$70,200.00
Other Expenses	\$4,725.00
Prosecutor	
Salaries and Wages	\$17,010.00
Public Works Functions	
DPW	
Salaries and Wages	\$459,000.00
Other Expenses	\$78,750.00
Storm Recovery	\$34,125.00
Solid Waste	\$866,250.00
Recycling Program	
Other Expenses	\$4,000.00
Buildings and Grounds	
Other Expenses	\$43,312.50
Health & Welfare	
Board of Health	

Salaries and Wages	\$47,250.00
Other Expenses	\$8,400.00
Recreation & Education	
Parks and Playgrounds	
Salaries and Wages	\$147,150.00
Other Expenses	\$60,375.00
Payroll Services	\$17,062.50
Accumulated Absence	\$78,750.00
Celebration of Public Events	\$6,562.50
Tax Maps	\$128,000.00
Utilities	
Electricity	\$85,312.50
Street Lighting	\$94,500.00
Communications	\$126,000.00
Gasoline	\$77,437.50
Municipal Court	
Salaries and Wages	\$102,600.00
Other Expenses	\$11,025.00
Public Defender	
Salaries and Wages	\$2,055.11
Total Operations within Caps	\$8,296,989.61
	=
Deferred Charges and Statutory Expenses	
PERS	\$0.00
Social Security	\$150,937.50
PFRS	\$0.00
Pension Pursuant 43:12	\$787.50
DCRP	\$5,775.00
Total Deferred Charges & Statutory Expenses	\$157,500.00
	=
Total General Appropriations within Cap	\$8,454,489.61
	=
Operations Excluded from Cap	
LOSAP	\$17,062.50
Maintenance of Library	\$309,836.10

Passaic Valley Sewer Commission	\$511,875.00
Total Other Operations excluded from Caps	\$838,773.60
	=
Public and Private Programs Offset by Revenues	
Total Private Programs	\$0.00
	=
Shared Service	
Dispatch	\$78,750.00
Animal Control	\$0.00
Health Officer	\$18,375.00
Total Interlocal Service Agreement	\$97,125.00
	=
Total Operations from Caps	\$935,898.60
	=
Capital Improvements	
Capital Improvement Fund	\$78,750.00
Reserve for City Hall	\$13,125.00
Reserve for Firehouses	\$2,625.00
Reserve for Recreation Building	\$6,562.50
Reserve for DPW Building	\$19,687.50
Reserve for Reval	
Reserve for Sewer	\$65,625.00
Reserve for Parks, Fields, Courts	\$21,000.00
Reserve for Engineering Fees	\$18,375.00
Reserve for Sidewalks/trees	
Total Capital Improvements	\$225,750.00
	=
Municipal Debt Service	
Bond Principal	\$2,750,000.00
Note Principal	\$0.00
Bond Interest	\$520,000.00
Note Interest	\$0.00
Green Acres Loan 2007	\$26,274.00
Green Acres Loan 2018	\$31,476.00
Green Acres Loan 2022	\$2,486.00

Total Municipal Debt Excluded from Caps	\$3,330,236.00
	=
Deferred Charges	
Emergency	
Unfunded Gen Cap Ordinances	\$0.00
Special Emergency 5 year (N.J.S 40A:4-55)	\$125,000.00
total Appropriations from Cap	\$4,616,884.60
	=
Total General Appropriations	\$13,071,374.21
	=
Reserve for Uncollected Taxes	\$400,000.00
<u>Total General Appropriations Current Fund</u>	\$13,471,374.21
	=
Water Operating	
Salaries and Wages	\$75,600.00
Other Expenses	\$374,062.50
Group Insurance	\$26,250.00
	=
STATUTORY EXPENDITURES	
Contribution to: Public Employees Retirement System	
Social Security System (O.A.S.I)	\$6,300.00
	=
Capital Improvement Fund	\$9,187.50
Reserve for Water Lines	\$26,250.00
Reserve for Wells	\$5,250.00
Reserve for Water Improvements	\$14,437.50
Reserve for Engineering Fees	\$9,187.50
Municipal Debt Service	
Bond Principal	\$365,000.00
Note Principal	\$0.00
Bond Interest	\$32,500.00
Note Interest	\$0.00
EIT Loan	\$395,000.00
	=
DEFERRED CHARGES	
Emergency Authorizations	
Surplus (Current Budget)	\$161,437.50

<u>Total General Appropriations</u> <u>Water Fund</u>	\$1,500,462.50

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-13-24**

**CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**ESTABLISHING PETTY CASH FUNDS**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in the City of Garfield, County of Bergen by application and resolution; and

**WHEREAS**, it is the desire of the Mayor and Council of the City of Garfield, County of Bergen to establish such a fund for the following departments:

<b>Office</b>	<b>Amount</b>	<b>Assigned Custodian</b>
Police Department	100.00	Richard Uram
Recreation Dept.	200.00	Veronica Potenza
Fire Department	200.00	Alan Tani
City Clerk	100.00	Erin Delaney
Tax Collector	50.00	Barbara Smilowski
Health Department	100.00	Justina Tyburski

; and

**WHEREAS**, said custodians are bonded under the blanket policy for the amount of \$1,000,000.00 and such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval of said fund; and

**BE IT FURTHER RESOLVED**, that upon said approval authorization will be given for the issuance of a check to fund the custodian in the amount set forth in the application.

I, Anders Hasseler, Chief Financial Officer for the City of Garfield do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Anders Hasseler, Chief Financial Officer

January 4, 2024  
Dated

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-14-24  
CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER (PACO)**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield, County of Bergen, State of New Jersey, that City Manager/City Clerk Erin Delaney, be and is hereby designated Public Agency Compliance Officer for the year 2024 for the City of Garfield.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-15-24  
CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**APPOINT FUND COMMISSIONER AND ALTERNATE**

**WHEREAS**, the City of Garfield is a member of the Suburban Metro Joint Insurance Fund; and

**WHEREAS**, as a member in this fund, the City of Garfield must appoint a Fund Commissioner and an Alternate to represent the City on all matters before the Fund;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Garfield, County of Bergen and State of New Jersey that City Manager/City Clerk Erin Nora Delaney is hereby appointed as J.I.F. Fund Commissioner and Sam Garofalo, DPW Superintendent, be and is hereby appointed as Alternate J.I.F. Fund Commissioner for the City of Garfield of the Suburban Metro Joint Insurance Fund for the year 2024; and

**BE IT FURTHER RESOLVED**, that the City Clerk be and she is hereby authorized and directed to forward a copy of this approved Resolution to the Suburban Metro Joint Insurance Fund and Risk Management Consultant.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-16-24**

**CONSENT AGENDA**

**RESOLUTION BY:**

**SECONDED BY:**

**APPOINTING CERTAIN PROFESSIONAL APPOINTMENTS PURSUANT TO THE  
NEW JERSEY LOCAL UNIT PAY TO PLAY LAW**

**WHEREAS**, pursuant to a previously adopted resolution, the qualified evaluation committee has determined that it would be in the best interests of the City to make certain professional appointments pursuant to a “Fair and Open Process” pursuant to the provisions of the new Jersey Local Pay to Play Law; and

**WHEREAS**, a legal notice and statement of criteria for submission of qualifications were prepared and issued by the City which solicited submissions by the various professionals no later than December 20, 2022; and

**WHEREAS**, pursuant to the aforesaid notice statements of professional qualifications were, in fact submitted; and

**WHEREAS**, contracts with these professional may be entered into by the City of Garfield without the necessity of competitive bidding since these contracts are professional services which are exempt from competitive bidding pursuant to N.J.S.A. 40A-11-5(1);

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Garfield, Bergen County, New Jersey that:

1. Dieter Lerch of the firm Lerch, Vinci and Higgins, LLP is hereby appointed as City Auditor for the City of Garfield in the amount not to exceed \$60,000.00 to be paid from Audit Services 4-01-20-135-135-000.
2. Steven L. Rogut of the firm Rogut McCarthy, LLC is hereby appointed as Bond Counsel for the City of Garfield in the amount not to exceed \$6,000.00 to be paid from General Capital – Various Ordinances.
3. Robert McNerney of McNerney Appraisal Services Corp. is hereby appointed City Tax Appraiser for the City of Garfield in connection with defending tax appeals in the amount not to exceed \$45,000.00 to be paid from Other Prof. Consul. & Special 4-01-20-150-150-028.
5. Millennium Strategies is hereby appointed as a Grant Consultant for the City of Garfield with compensation in the amount not to exceed \$40,000.00 to be paid from Other Contractual – City Manager’s Office 4-01-20-100-100-028.
6. Boswell Engineering is hereby appointed City Engineer for the City of Garfield in the amount not to exceed \$70,000.00 to be paid from 4-01-20-165-165-20 in addition to sums from various accounts and ordinances, with additional compensation to be determined via resolution on an as needed basis.
8. H2M Architects & Engineers is hereby appointed as a Municipal Architect for the City of Garfield with compensation to be determined via resolution on an as needed basis.
9. DMR Architects is hereby appointed as a Municipal Architect for the City of Garfield with compensation to be determined via resolution on an as needed basis.
10. Dan Dressel of Dan Dressel Architect, LLC is hereby appointed as a Municipal Architect for the City of Garfield with compensation to be determined via resolution on an as needed basis.

11. H2M Architects & Engineers is hereby appointed as a Municipal Planner for the City of Garfield with compensation to be determined via resolution on an as needed basis.

12. DMR Architects is hereby appointed as a Municipal Planner for the City of Garfield with compensation to be determined via resolution on an as needed basis.

13. John Tuntevski of Cleary, Giacobbe, Alfieri, & Jacobs is hereby appointed as a Municipal Attorney for the City of Garfield with compensation in the amount not to exceed \$73,868.50 to be paid from 4-01-20-155-155-020.

14. Spartech is hereby appointed as IT Consultant for the City of Garfield with compensation in the amount not to exceed \$45,000.00 to be paid from Misc. Expenses – City Manager’s Office 4-01-20-140-140-020.

15. Acacia Financial Group is hereby appointed as Financial Advisor for the City of Garfield in the amount not to exceed \$6,000.00 to be paid from General Capital – Various Ordinances.

; and

**BE IT FURTHER RESOLVED** that the appointments shall be for a period of one (1) year, from January 1, 2024 through December 31, 2024, and each appointment is subject to confirmation by the Chief Financial Officer that sufficient funds exist for the purposes.

I, Anders Hasseler, Chief Financial Officer for the City of Garfield do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Anders Hasseler, Chief Financial Officer

January 4, 2024  
Dated

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-17-24**

**CONSENT AGENDA**

**RESOLUTION BY:**

**SECONDED BY:**

**RESOLUTION REGARDING MUTUAL AID PLAN & RAPID DEPLOYMENT FORCE  
INTERLOCAL SERVICE AGREEMENT**

**WHEREAS**, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

**WHEREAS**, the law enforcement officials also have a responsibility to provide for the preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civic unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorder riots, terrorist incidents and bombings, State and National Emergencies; and

**WHEREAS**, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies which is adopted in accordance with the provisions of NJSA 40A:14-156, NJSA 40AL14-156.4, and NJSA App. A:9-40.6; and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder in order to protect life and property; and

**WHEREAS**, it is the desire of the Mayor and Council of the City of Garfield to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the plan submitted by the Bergen County Police Chief's Association;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Garfield that the Garfield Police Department, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Interlocal Service Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, the County Sheriff, the County Chief of Police and all Bergen County Municipalities.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-18-24**

**CONSENT AGENDA**

**RESOLUTION BY:**

**SECONDED BY:**

**APPROVING TO FIX THE RATE OF INTEREST TO BE CHARGED ON  
DELINQUENT TAXES OR ASSESSMENTS**

**WHEREAS**, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500, of the delinquency and 18% per annum on any amount in excess of \$1,500 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of the Garfield, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500, becoming delinquent after due date and if a delinquency is in excess of \$10,000, and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
2. Effective the first of the year, there will be a ten (10) day grace period of quarterly tax payments by cash, check or money order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of the resolution.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-19-24**

**CONSENT AGENDA**

**RESOLUTION BY:**

**SECONDED BY:**

**AUTHORIZING THIRD-PARTY PAYROLL SERVICES**

**WHEREAS**, the Local Finance Board of the State of New Jersey adopted rules regarding “Electronic Disbursement Controls for Payroll Purposes” in order to provide authority for local governments to hire third-party payroll services and disbursing services to disburse funds to payroll agencies; and

**WHEREAS**, the City of Garfield wishes to permit a third-party service to have access to City funds to payroll agencies; and to formally assign responsibility to an official to oversee the process.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of the Garfield, County of Bergen, State of New Jersey, as follows:

1. The City is authorized to use a payroll service to prepare payment documentation, take possession of City funds, and make such disbursements itself on behalf of the City, as permitted by and in compliance with N.J.A.C. 5:30-17.1 eq seq.
2. Payroll service shall require data collection, agency report preparation, calculation of withholding, direct deposit of payroll disbursements, and/or transfer of City funds for subsequent disbursement of payment; preparation of the necessary payment documentation and execution of disbursements from the City’s bank account on behalf of the City.
3. The Chief Financial Officer is hereby appointed the approval officer and is responsible for authorizing and supervising the activities of the payroll service and shall further be charged with the reconciliation and analysis of the general ledger accounts affected by the activities of the payroll service.
4. If required, the payroll service is permitted to hold City funds pending transmittal to a payee.
5. The payroll service is obligated to report any irregularities that may indicate potential fraud, noncompliance with appropriate laws, dishonesty or gross incompetence on the part of the approval officer, and to report all circumstances that could jeopardize its ability to continue operations or other interrupt the services provided to the City.
6. The payroll service must meet the requirements of N.J.A.C. 5:30-17:5, requiring the approval officer to be assured that the service has its own internal controls and appropriately guard against theft and other adverse conditions.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-20-24**

**CONSENT AGENDA**

**RESOLUTION BY:**

**SECONDED BY:**

**APPROVING AUTHORITY TO AWARD WINDOWING CONTRACTS BETWEEN  
\$17,500 TO \$44,000 TO THE QUALIFIED PURCHASING AGENT**

**WHEREAS**, pursuant to N.J.S.A. 40A:11-3(a), the threshold at which contracts as defined pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. (“LPCL”), may be subject to competitive bidding if they are in excess of the amount designated by the Governor of New Jersey pursuant to N.J.S.A. 40A:11-3(c); and

**WHEREAS**, N.J.S.A. 40A:11-3(c) permits the Governor of New Jersey to adjust the bid threshold, originally set by statute at \$25,000.00, for the awarding of contracts pursuant to the LPCL with a designated Qualified Purchasing Agent (“QPA”), in an amount proportional to the index rate as defined in N.J.S.A. 40A:11-2 every five (5) years from the date of the effective date of P.L. 1999, c.440; and

**WHEREAS**, pursuant to previously issued order of the Governor of New Jersey, the bid threshold for the awarding of contracts pursuant to the LPCL with a designated QPA was increased from \$40,000.00 to \$44,000.00 as of July 1, 2020; and

**WHEREAS**, by Resolution 81-22 adopted February 21, 2022, the City Council appointed Anders Hasseler as the City’s QPA and granted the QPA authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-3(a) requires that contracts up to the bid threshold that are required to be bid may be awarded by a QPA, or other employee so designated by the Governing Body by resolution, and such powers may be generally delegated to the QPA; and

**WHEREAS**, P.L. 2023 Chapter 30, allows the QPA to award directly either through a fair and open or an enhanced disclosure method as appropriate such contracts which exceed the limits set forth in P.L. 2004, c 19, s. 3, but do not exceed the provisions of N.J.S.A. 40A:11-3(a); and

**WHEREAS**, the City Council desires to take advantage of the increased bid threshold which was enacted to increase efficiency and adjust for changes in purchasing and business dynamics, and the City further wishes to confirm the statutory general delegation of this purchasing power Anders Hasseler as the duly-appointed QPA; and

**WHEREAS**, P.L. 2023 Chapter 30 repealed Section 1 of P.L. 2005, c. 271 (N.J.S.A. 40A:11-51); and

**WHEREAS**, the City Council has previously adopted rules and procedures in accordance with the repealed N.J.S.A. 40A:11-51 and to be consistent with law the City now wishes to rescind such policies, forms and procedures;

**NOW, THEREFORE, BE IT RESOLVED** that City Council of the City of Garfield, County of Camden and the State of New Jersey, as follows

1. That the City Council, as the Governing Body of the City, hereby maintains its bid threshold as \$44,000.00.
2. Anders Hasseler shall be and is hereby confirmed as the City's QPA and, as such, he shall be and is hereby authorized to exercise the contracting powers granted pursuant to N.J.S.A. 40A:11-3, including to prepare, sign, and execute such documents as needed for the purposes of such an award.

3. All provisions of the City’s rules and procedures previously adopted by the City in accordance with N.J.S.A. 40A:11-51 shall be and are hereby rescinded in their entirety.
4. The formal action(s) of the City Council of City of Garfield embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-21-24**

**CONSENT AGENDA**

**RESOLUTION BY:**  
**SECONDED BY:**

**APPOINTMENT OF GARFIELD HOUSING AUTHORITY MEMBER**

**WHEREAS**, Richard Rigoglioso has previously served on the Garfield Housing Authority; and

**WHEREAS**, said term has since expired October 18, 2023; and

**WHEREAS**, Mr. Rigoglioso has continued to serve on the Authority;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Garfield that the appointment of:

**Richard Rigoglioso**

to the Garfield Housing Authority to continue for a five-year term backdating to October 19, 2023 and ending October 18, 2028 be and is hereby confirmed.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-22-24**

**CONSENT AGENDA**

**RESOLUTION BY:**  
**SECONDED BY:**

**APPOINTMENT OF LIBRARY BOARD OF TRUSTEES MEMBER**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the appointment of:

**Berti Skenderasi**

to the Library Board of Trustees effective January 1, 2024 for a five-year term, expiring December 31, 2028, be and is hereby confirmed.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-23-24  
CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**APPOINTMENT OF ZONING BOARD OF ADJUSTMENT MEMBER**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the appointment of:

**Arlene Patire**

to the Zoning Board of Adjustment for a four-year term beginning January 1, 2024 and ending December 31, 2027 be and is hereby confirmed.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-24-24**

**CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**APPOINTMENT OF ZONING BOARD OF ADJUSTMENT MEMBER**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the appointment of:

**Carmin V. Breonte**

to the Zoning Board of Adjustment for a four-year term beginning January 1, 2024 and ending December 31, 2027 be and is hereby confirmed.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-25-24  
CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**APPOINTMENT OF ZONING BOARD OF ADJUSTMENT ALTERNATE MEMBER**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the appointment of:

**Anthony Lio**

to the Zoning Board of Adjustment as Alternate #1 for a two-year term beginning January 1, 2024 and ending December 31, 2025 be and is hereby confirmed.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-26-24  
CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**APPOINTMENT OF ZONING BOARD OF ADJUSTMENT ALTERNATE MEMBER**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the appointment of:

**Francisco Sanchez**

to the Zoning Board of Adjustment as Alternate #2 for a two-year term beginning January 1, 2024 and ending December 31, 2025 be and is hereby confirmed.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-27-24**

**CONSENT AGENDA**

**RESOLUTION BY:**

**SECONDED BY:**

**AUTHORIZING RE-APPOINTMENT OF ZONING BOARD OF ADJUSTMENT  
ALTERNATE MEMBER**

**WHEREAS**, in accordance with N.J.A.C. 5:87 an individual who is appointed to serve on the Planning Board and/or Zoning Board of Adjustment must complete the Land Use Law and Planning Training Course within 18-months of their appointment; and

**WHEREAS**, a board member who fails to satisfy the requirements of the course within the prescribed 18-month period shall be deemed ineligible to continue to serve as a board member; and

**WHEREAS**, any board member deemed ineligible for failure to complete the required course shall be removed as a member of the applicable board by the Governing Body of the affected municipality; and

**WHEREAS**, any board member removed under this provision shall not be eligible for subsequent appointment to any board (as defined in N.J.A.C. 5:87-1.5) without first successfully completing the course; and

**WHEREAS**, the following individual was removed from their terms at previous meetings of the Mayor and Council for failing to complete said course within the 18-month period; and

**WHEREAS**, said individuals successfully completed and passed the required course on September 23, 2023 through the New Jersey Planning Officials program;

<b><u>Name</u></b>	<b><u>Board</u></b>	<b><u>Expiration of Term</u></b>
Daniel Rigoglioso	Zoning Board	December 31, 2024

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Garfield that the above-named individual be and is hereby re-appointed to their previous, unexpired terms on the board stated above.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-28-24**

**CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**APPOINTMENT OF EVENT PLANNING AND RECREATION ADVISORY  
COMMITTEE MEMBER**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the appointment of:

**Patricia Gallagher**

to the Event Planning and Recreation Advisory Committee for a four-year term beginning January 1, 2024 and ending December 31, 2027 be and is hereby confirmed.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-29-24**

**CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**APPOINTMENT OF EVENT PLANNING AND RECREATION ADVISORY  
COMMITTEE MEMBER**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the appointment of:

**Alejandina Banch**

to the Event Planning and Recreation Advisory Committee for a four-year term beginning January 1, 2024 and ending December 31, 2027 be and is hereby confirmed.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-30-24**

**CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**APPOINTMENT OF EVENT PLANNING AND RECREATION ADVISORY  
COMMITTEE MEMBER**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the appointment of:

**Mariggi Lopez-Houck**

to the Event Planning and Recreation Advisory Committee for a four-year term beginning January 1, 2024 and ending December 31, 2027 be and is hereby confirmed.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-31-24**

**CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**APPOINTMENT OF EVENT PLANNING AND RECREATION ADVISORY  
COMMITTEE MEMBER**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the appointment of:

**Teshawn Warren**

to the Event Planning and Recreation Advisory Committee for a four-year term beginning January 1, 2024 and ending December 31, 2027 be and is hereby confirmed.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-32-24**

**CONSENT AGENDA**

**RESOLUTION BY:**  
**SECONDED BY:**

**APPROVING 2024 CANNABIS LICENSES**

**WHEREAS**, the following applicants have submitted their application for a cannabis license for the year 2024;

<u>NAME</u>	<u>ADDRESS</u>	<u>CLASS</u>	<u>DATE FOR ISSUANCE/APPROVAL</u>
Yuma Way NJ LLC	517 River Drive	ATC	January 1, 2024
Yuma Way NJ LLC	517 River Drive	Class 5 Retail	January 1, 2024

**WHEREAS**, it is certified that they have conformed with provisions of Ch. 100, Cannabis, adopted 7-20-2021 by Ord. No. 2890, as amended;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Garfield that the City Clerk be and is hereby authorized to issue licenses to the above-named applicants, effective on the date for issuance/approval listed above.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-33-24**

**CONSENT AGENDA**

**RESOLUTION BY:**

**SECONDED BY:**

**AUTHORIZING THE CFO TO TRANSMIT REDEMPTION AND PREMIUM SUMS TO  
THE PURCHASER OF A TAX SALE CERTIFICATE UPON REDEMPTION**

**WHEREAS**, pursuant to N.J.S.A. 54:5-58, the Governing Body or other officer of the municipality may act to authorize the redemption of tax sale certificates; and

**WHEREAS**, the City of Garfield’s Tax Collector has recommended that a resolution be adopted changing the City’s policy that the Governing Body authorizes the redemption of tax sale certificates; and

**WHEREAS**, permitting the redemption of tax sale certificates to take place internally and without Council approval provides property owners more opportunities to redeem tax sale certificates allowing them to pay with less interest and penalties;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of the Garfield, County of Bergen, State of New Jersey, as directed by the City’s Tax Collector, the Chief Municipal Finance Officer is hereby authorized to transmit redemption and premium sums to the purchaser of a tax sale certificate upon redemption without the necessity of the Governing Body passing a resolution for each individual certificate or a group of certificates.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated

**CITY OF GARFIELD  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-34-24**

**CONSENT AGENDA**

**RESOLUTION BY:**  
**SECONDED BY:**

**RESOLUTION TO APPROVE THE CONSENT AGENDA**

**BE IT RESOLVED**, by the Mayor and Council of the City of Garfield that the actions noted in the Consent Agenda, Resolutions R-06-24 through R-34-24 be and are hereby approved and the proper officers are directed to take necessary action on same.

APPROVED: JANUARY 5, 2024

\_\_\_\_\_  
Richard Rigoglioso, Mayor

ATTEST: \_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent
Maslag				
Herrera				
Banch				
Delaney				
Rigoglioso				

This resolution was approved by the Mayor and Council of the City of Garfield at a Reorganization Meeting held on the 5th day of January 2024. Signed and sealed before me.

\_\_\_\_\_  
Erin Delaney, MPA, RMC, CMC  
City Manager/City Clerk

\_\_\_\_\_  
Dated