

## WHAT IS REQUIRED FOR A RETAINING WALL

### IF WALL IS HIGHER THAN 4 FEET

1. Building permit application which consists of the jacket, small construction permit and building application filled out completely
2. Copy of your survey. (must be exact size cannot be shrunk down or blown up this will change the scope of the size)
3. Mark the copy of your survey of where you would like to install the wall and how high
4. If a contractor is doing the work, they must fill out the permit application and include a copy of their home improvement contractor's license from the state. Otherwise, the homeowner will put "homeowner" where it says contractor and sign the inside of the permit jacket.
5. If the retaining wall is higher than 4 feet tall, an engineer or architect drawing is required.
6. If less than 4 ft we need a zoning permit with a survey and specifications of how you are building the wall.