

## Small construction permit Form F170: What to fill out

**Worksite location:** address of property

**Owner in fee:** owner of the property

**Address:** owners home address (if they live there mark it same)

**Contractor:** Contractor's information, must include name of business, address, phone and email address

**License #:** Contractor's license #

**Description of work:** must describe work you are doing, please make this as short as possible.

**Cost of work:** Total cost of work (i.e. building, plumb, elect and fire)

## Permit Jacket: What to fill out

**Worksite location:** address of property

**Owner in fee:** owner of the property

**Address:** owners home address (if they live there mark it same)

**Contractor:** Contractor's information, must include name of business, address, phone and email address

**License #:** Contractor's license #

## Inside Permit Jacket: What to fill out

If you are the homeowner and doing the work yourself, please sign under Certification in lieu of oath.

If a contractor is doing the job, they must fill out section II. They must fill it out completely

Permit application: What to fill out. Must be done for each permit type that you are applying for.

**Worksite location:** address of property

**Owner in fee:** owner of the property

**Address:** owners home address (if they live there mark it same)

**Contractor:** Contractor's information, must include name of business, address, phone and email address

**License #:** Contractor's license #

**Description of work:** must describe work you are doing, please make this as short as possible.

**Estimated Cost of work:** Total cost of labor and materials for that subcode.

**Signature:** Applicant must sign the application