

**PUBLIC NOTICE
PLANNING BOARD, CITY OF GARFIELD**

**Request for Statements of Qualifications and
Proposals for a Professional Contract Position**

NOTICE IS HEREBY GIVEN that the Planning Board of the City of Garfield seeks to award a professional contract pursuant to a “fair and open process” for the position of **Consulting Engineer** and hereby solicits Statements of Qualifications and Proposals for that position.

The Statements of Qualifications and Proposals must include the following:

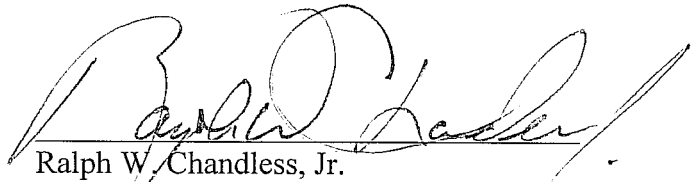
1. Experience and reputation in the field for the position sought. All applicants must have a minimum of five years prior experience with or on behalf of municipal entities in the professional area of expertise.
2. Knowledge of the area of expertise for the position sought.
3. Prior experience with and knowledge of the City of Garfield and the subject matter to be addressed under the contract.
4. Availability to attend all Planning Board meetings.
5. References from other Planning Boards for which the professional has provided similar services.
6. Copy of Business Registration Certificate.
7. A statement of proposed compensation.

Such Statements of Qualifications and Proposal for this position should be submitted to the Planning Board Secretary as follows:

**RALPH W. CHANDLESS, JR.
237-B BOULEVARD
HASBROUCK HEIGHTS
NEW JERSEY 07604**

All Statements of Qualifications and Proposals must be received by the Planning Board Secretary **no later than at 3:00 p.m. on Thursday, March 22, 2012** , and shall be publicly opened and announced at the regularly scheduled public meeting of the Planning Board to be conducted thereafter at 8 p.m. on that date. The selection of the Consulting Engineer shall be solely based upon the Planning Board’s evaluation of the Statements of Qualifications and Proposals . The compensation for these positions shall also be determined solely at the discretion of the Planning Board and shall based upon experience, qualifications and budgetary considerations.

Dated: February 22, 2012


Ralph W. Chandless, Jr.
Planning Board Secretary