

# YOU MUST UPLOAD ALL REQUIRED DOCUMENTS WHEN APPLYING FOR GARFIELD RESIDENT PARKING PERMITS

1. VALID DRIVER'S LICENSE WITH CURRENT GARFIELD ADDRESS (NO PO BOX ADDRESS);
2. VALID REGISTRATION WITH CURRENT GARFIELD ADDRESS (NO PO BOX ADDRESS);
3. VALID INSURANCE CARD WITH CURRENT GARFIELD ADDRESS (NO PO BOX ADDRESS)

## **TEMPORARY INSURANCE CARDS NOT ACCEPTED**

4. CURRENT PROOF OF RESIDENCE WITH NAME & ADDRESS OF RESIDENT/REGISTERED OWNER DATED WITHIN 60 DAYS OF THE CURRENT DATE **(A PO BOX ADDRESS IS NOT ACCEPTABLE). UTILITY BILLS MUST BE THE ENTIRE FIRST PAGE, INCLUDING THE MAILING ADDRESS AND THE SERVICE AT ADDRESS AS THEY MUST MATCH.**

### ACCEPTABLE DOCUMENTS FOR PROOF OF RESIDENCE ARE:

PSE&G (ENTIRE FIRST PAGE), CABLE (ENTIRE FIRST PAGE), VERIZON, DIRECT TV, DISH TV, CELL PHONE BILL [AT&T, SPRINT, T-MOBILE], IRS STATEMENT, FAMILY CARE STATEMENT, SOCIAL SERVICES NOTICE, MEDICARE/MEDICAID STATEMENT, LIFE INSURANCE BILL, HEALTH INSURANCE BILL, PENSION/401-K STATEMENTS, MEDICAL/HOSPITAL BILL, STUDENT LOAN BILL OR A MAJOR CREDIT CARD BILL (VISA/MASTERCARD/DISCOVER/AMEx) OR BANK STATEMENT (NO MORTGAGE STATEMENTS)

### WE DO NOT ACCEPT ANY OF THE FOLLOWING DOCUMENTS:

TAX, WATER OR SEWER BILLS, MORTGAGE STATEMENTS, CAR INSURANCE BILLS, CAR PAYMENT BILLS, PASSPORTS, JUNK MAIL, E-Z PASS STATEMENTS, APARTMENT LEASES, BANK CHECKS, PAYCHECKS, EMAIL PRINTOUTS, PSE&G DASHBOARD PRINTOUTS, OR POST OFFICE CHANGE OF ADDRESS NOTICES.

5. A DWELLING CERTIFICATE MUST BE ON FILE WITH THE FIRE PREVENTION BUREAU IN ACCORDANCE WITH CITY ORDINANCE #2213.

**NOTE: NEW RESIDENTS MUST BRING A COPY OF THEIR APARTMENT LEASE TO FIRE PREVENTION TO OBTAIN A DWELLING CERTIFICATE. ALL DMV INFORMATION (LICENSE, REGISTRATION & INSURANCE) MUST BE UPDATED TO THE CURRENT GARFIELD ADDRESS, AND A VALID PROOF OF RESIDENCE (SEE #4 ABOVE) MUST BE PROVIDED BEFORE A RESIDENTIAL PERMIT CAN BE APPROVED.**